

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE
HOLLAND BOARD OF EDUCATION**

**The School District of the City of Holland
Ottawa County, Michigan
August 19, 2024**

- I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 5:15 p.m.

ROLL CALL:

BOARD: Trustees Arendshorst, Marroquin, Mulder, Woltman, and Ybarra

ADMINISTRATORS: Superintendent Cassidy, Deputy Superintendent Pennington, Associate Superintendents McCloud, and Murphy-DuBay, and Administrative Assistant Kooiker (recorder)

- II. PLEDGE OF ALLEGIANCE**

- III. APPROVAL OF CONSENT AGENDA**

A. APPROVAL OF AGENDA

1. Regular Business Meeting of August 19, 2024
2. Consent Agenda for August 19, 2024

B. APPROVAL OF MINUTES

1. July 15, 2024, Regular Business Meeting

Moved by Diane Ybarra, supported by Lois Mulder, that the Board of Education approve the Consent Agenda for August 19, 2024. The motion was unanimously approved.

- IV. PUBLIC COMMENTS:** There were no public comments.

- V. HOLLAND EDUCATIONAL FOUNDATION**

Executive Director Kate Bolt provided an update on HEF’s goals and vision for the upcoming school year.

Our goals this year as a super motivated Non-Profit board of 17 people is to uphold our Core Values, which are Collaboration, Adaptability, Sustainability & my personal focus for this year, Equity – Ensuring all HPS students, regardless of their background, abilities, or circumstances, have equal access to high-quality educational opportunities.

Our goals are to do this through

100K raised to increase student engagement through Teacher Grants

60K to provide equitable field trip funding

80K to attract and retain educators, build the Teacher’s Live Here & Power H Impact award programs.

1M is our huge goal in order to build our current endowment from its current status at CFHZ of 139K. To reach this goal & yearly budget we currently have five fundraising campaigns running - a current donor campaign, a team running the Holland Haven Marathon to raise funds (including Nick!), the 40th Anniversary Gala, a major donor campaign and an industry campaign to the largest 150 employers in the city of Holland.

VI. PERSONNEL REPORT AND/OR RECOMMENDATIONS

Deputy Superintendent Pennington will recommend the following personnel action:

A. Resignations:

- **Cassidy Boston**, Special Education Teacher, Holland Heights, effective August 12, 2024.
- **Renaë Hoebbel**, 1st Grade Teacher, Holland West Elementary, effective August 16, 2024.
- **Matiana Roa**, 1st Grade Teacher, Holland Language Academy, effective August 5, 2024.
- **Olivia Torola**, District Speech and Language Pathologist, effective August 8, 2024.

Moved by Chris Arendshorst, supported by Lois Mulder, that the Board of Education approve, with regret, the resignation of Cassidy Boston, Renaë Hoebbel, Matiana Roa, and Olivia Torola. The motion was unanimously approved.

B. Hiring:

- **Crystal (Currier) Doornewerd**, Special Education Teacher, Holland Heights, effective August 19, 2024.
- **Julia Kraut**, Multilingual Learner Teacher, Holland Middle School and Holland High School, effective August 19, 2024.
- **Irada Mardanova**, Multilingual Learner Teacher, Holland Middle School, effective August 19, 2024.
- **Autumn Roberts**, ELA Teacher (.67 fte) Holland Middle School, effective August 19, 2024.

Moved by Diane Ybarra, supported by Christ Arendshorst, that the Board of Education approve a probationary contract for Crystal Doornewerd, Julia Kraut, Irada Mardanova, and Autumn Roberts. The motion was unanimously approved.

VII. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS

A. TEACHING FOR LEARNING: The committee did not meet in August.

B. FINANCE AND PROPERTY COMMITTEE: Chairperson Woltman reported on the August 6, 2024 meeting of the Finance and Property Committee.

Agenda Review and Roll Call: The meeting was called to order at 4:00 p.m.

Board: Trustees Woltman and Ybarra

Administration: Superintendent Cassidy, Associate Superintendent Murphy-DuBay, and Deputy Superintendent Pennington

Public Comments: There were no public comments.

Finance & Property: Associate Superintendent Murphy-DuBay provided updates on the following:

- Financial Reports for July 2024: Associate Superintendent Murphy-DuBay reviewed the general fund budget to actual report and the capital project listing report for the month of July.
- Year End/Audit Update
- Department Updates – staff and payroll

- Radio Purchase – Tele-Rad

Human Resources Report: Deputy Superintendent Pennington provided an update on the following:

- Vacancies and Postings Update
- New Hires
- Book Study Update - The Savvy Ally by Jeannie Gainsburg

Superintendent Updates: Superintendent Cassidy provided an update on the following:

- Schedule B Updates
- Facility Master Plan Discussion
- Enrollment Numbers

Other: No other items were discussed.

Adjournment: The meeting adjourned at 5:02 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence through relevant and innovative programming that maximizes the potential of each student in safe, supportive, and respectful learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will unite our community around increasing opportunities and success for ALL students through dialogue, networking, and learning among families and community members.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will maximize resources for student learning, engagement, and safety.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, retain, and invest in highly qualified staff.

C. EXECUTIVE COMMITTEE: Vice President Woltman reported on the August 6, 2024 meeting of the Executive Committee.

Agenda Review and Roll Call: The meeting was called to order at 5:06 p.m.

Present:

Board: Trustees Colburn, Woltman, and Ybarra

Administration: Superintendent Cassidy

Public Comments: There were no public comments.

2024-25 Organizational Chart: Superintendent Cassidy reviewed the 2024-25 Organization Chart with the committee.

Annual review of Board Policy 8600 Transportation: Superintendent Cassidy reviewed the transportation guidelines and established reasonable walking distances for students in the District. PreK-5 remains at 1.25 miles, and 6-12 remains at 1.5 miles.

Superintendent Updates:

- Staffing updates
- Back to school events

- Schedule B Updates
- Facility Master Plan Discussion
- Board member resignation - timelines for posting, advertising & interviewing

Study Session Agenda Construction: Committee members planned the agenda for the August Study Session Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive Committee, and matters arising.

Other: Survey Data

Adjournment: The meeting adjourned at 5:57 p.m.

STRATEGIC PLAN FOCUS AREAS

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HUMAN SERVICES GOAL:

Holland Public Schools will recruit, retain, and invest in highly qualified staff.

D. BOARD STUDY SESSION: Vice President Woltman reported on the August 12, 2024, Study Session.

Agenda Review and Roll Call: President Colburn welcomed all participants and call the meeting to order at 5:15 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Marroquin, Mulder, Woltman, and Ybarra

ADMINISTRATION: Superintendent Cassidy, Deputy Superintendent Pennington, Associate Superintendents Remillard and Murphy-DuBay, and Director Craner

Public Comments: There were no public comments.

Marketing and Communications Update: Director Craner provided updates on the following:

- Communication strategies for the coming school year
- Marketing options to increase enrollment in 2024-25

Committee Reports:

- a. Teaching for Learning Committee: The committee provided an update at this Study Session.

b. Finance & Property Committee: Chairperson Woltman provided updates from the August 6, 2024 meeting.

- Radio Purchase

Moved by Mark Woltman, supported by Diane Ybarra, that the Board of Education approve the purchase of 8 patrol radios and 6 mobile/desk radios, in the amount of \$48,906.14. This project is funded by the Building and Site Sinking funds. [Attachment A] The motion was unanimously approved.

- EWIMS using Panorama or Branching Minds Purchase

Moved by Mark Woltman, supported by Chris Arendshorst, that the Board of Education approve EWIMS using Panorama or Branching Minds in the amount not to exceed \$110,000. [Attachment B] The motion was unanimously approved.

- Van Purchase

Moved by Mark Woltman, supported by Tim Marroquin, that the Board of Education approve the purchase of a van to be used primarily for Families in Transition at the cost of \$27,389. This will be covered by the ARP Homeless II grant. [Attachment C] The motion was unanimously approved.

c. **Executive Committee:** President Colburn provided updates from the August 6, 2024 meeting.

d. **Holland Educational Foundation Report:** Trustee Mulder provided an update.

2024-2025 Course List Approval: Superintendent Cassidy presented the recommended classes/courses to be offered at Holland High School, Holland Virtual Tech, and Holland Early College for credit, meeting the requirements for graduation.

Moved by Lois Mulder, supported by Chris Arendshorst, that the Board of Education approve the 2024-2025 Class Lists for credit as presented. [Attachment D] The motion was unanimously approved.

Reinstatement Committee Membership for 2024-2025: Superintendent Cassidy brought forward a recommendation of committee membership for consideration of petitions for reinstatement.

Moved by Mark Woltman, supported by Lois Mulder, that the Board of Education approve the Reinstatement Committee Membership for 2024-2025 as presented. The motion was unanimously approved.

Personnel Report: Deputy Superintendent Pennington updated the committee on personnel items.

Superintendent Updates:

- Board Vacancy - timeline for posting
- Transportation Discussion
- Enrollment Update

Consideration of Petition for Reinstatement: Superintendent Cassidy brought forward the recommendation of the Hearing Committee to reinstate student 0731240800, with conditions.

Moved by Diane Ybarra, supported by Lois Mulder, that the Board of Education approve the recommendation to reinstate Student 0731240800, with conditions as presented. The motion was unanimously approved.

Board Secretary Appointment: With Board Secretary Falstad's resignation, the board appointed a new secretary. President Colburn asked for nominations for the office of Board Secretary.

Moved by Diane Ybarra, supported by Mark Woltman, that Tim Marroquin be nominated as Board of Education Secretary for 2024. The motion was unanimously approved.

Moved by Diane Ybarra, supported by Lois Mulder, that Tim Marroquin be elected Board of Education Secretary for 2024. The motion was unanimously approved.

Board Meeting Agenda Construction: Board Members planned the agenda for the August 19, 2024, Board Meeting.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 6:17 p.m.

VIII. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS

- A. Superintendent Open Office Hours: Superintendent Cassidy has open office hours scheduled for Thursday, September 5, 8:00 a.m., at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy will host open office hours on the first Thursday of each month at 8:00 a.m. If you would like to reach Superintendent Cassidy, please email him: ncassidy@hollandpublicschools.org.
- B. Superintendent Cassidy introduced the West Elementary Facility Dog, Rocky.
- C. Current Legislative and District Initiatives: Superintendent Cassidy shared information on recent district initiatives and legislative action.

Things in Lansing have remained quiet. However, the State Board of Education met last week and passed a resolution calling on the legislature to pass a supplemental budget restoring Sec. 31aa funding. This issue will undoubtedly be a fall election issue in many of the races for the 110 Michigan House seats that will be decided in November.

Title IX:

District Leaders went through a training with Clark Hill last week regarding Title IX policy changes. These changes will need board approval and we will be bringing those changes to the board next month for readings and recommended approvals. The changes are mostly procedural and will allow us to streamline our responses to complaints.

District Updates:

Enrollment continues to grow.

Back-to-School Events:

Open Houses, Tuesday, August 20 from 4-6

Staff Welcome Back and Lunch on Wednesday, August 21

First Day of School Thursday, 8/22

Communication Focus Groups:

Jason Craner and I will be working to assemble a Communication Focus group with representatives from each building to gather feedback on what is working well, where we can improve, and how we can make sure that our efforts to keep families informed are working. Board members will be invited to these sessions once they are set.

Facility Needs Feedback Session(s):

We will host a Facility Master Plan update and feedback session on Monday, September 23rd. This will allow us to update the community on the progress of the Build 21 Bond and gather feedback on remaining needs across the district for our Instructional and Extra Curricular facilities. As soon as I confirm that date, I will send out invites to board members and communicate it to our community.

D. Superintendent Cassidy shared Letters of Intent for the Board of Education Vacancy and set an interview schedule for Monday, August 26th.

IX. OTHER: Trustee Marroquin shared information about the Dutch Football Kickoff Golf Outing on September 15 at the Ravine's Golf Club in Saugatuck.

X. ADJOURNMENT: President Colburn adjourned the meeting at 5:38 p.m.

Approved as presented: _____
Tim Marroquin, Secretary