The regular business meeting of the Holland Board of Education was called to order by President Meyer, at 7:00 p.m., in the Board Training Room of the District Administration Office, 320 W. 24th Street.

I. ROLL CALL

Board: Trustees Colburn, Falstad, Marroquin, McKay, Meyer, Woltman and Ybarra
Administration: Superintendent Davis, Deputy Superintendent Sherwood and Administrative Assistant Kooiker (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA
   1. Regular Business Meeting of September 16, 2019
   2. Consent Agenda for September 16, 2019

B. APPROVAL OF MINUTES
   1. August 19, 2019, Regular Business Meeting
   2. August 27, 2019, Special Meeting

Moved by Mrs. Colburn, supported by Mrs. Falstad, that the Board of Education approve the Consent Agenda for September 16, 2019. The motion was unanimously approved.

IV. HOLLAND HIGH SCHOOL SENATE

Diamante Balcazar, Student Senate representative, shared information on the Holland High School Senate Organization including upcoming homecoming events.

V. COMMUNITY PARTNER SALUTE/HPS CELEBRATES

Holland Public Schools recognized the collaborative partnership and work of the Outdoor Discovery Center.

VI. PERSONNEL REPORT AND/OR RECOMMENDATIONS –

Deputy Superintendent Sherwood recommended the following personnel action:

A. Resignations:
Philip Morgan, TWBI Teacher, Holland Language Academy, effective August 23, 2019.

Renee Nibbelink, Special Education Teacher, Jefferson School, effective August 26, 2019.

Moved by Mr. Woltman, supported by Mr. McKay, that the Board of Education approve, with regret, the resignation of: Jacqueline Back, Philip Morgan, and Renee Nibbelink. The motion was unanimously approved.

B. Hiring:

- David “Chris” Grob, Special Education Teacher, West School, effective August 19, 2019.
- Caroline Krauss, Special Education Teacher, West School, effective August 19, 2019.
- Julie Jacobusse, Art Teacher, Holland Middle School, effective September 23, 2019.
- Elizabeth Mummert, TK Teacher, West School, effective August 20, 2019.
- Brian Sackett, In School Suspension/Responsible Thinking Classroom, effective September 11, 2019.

Moved by Mrs. Colburn, supported by Mrs. Ybarra, that the Board of Education hire the following teachers in accordance with the Holland Education Association and that they be afforded a probationary contract: David “Chris” Grob, Caroline Krauss, Julie Jacobusse, Elizabeth Mummert, and Brian Sackett. The motion was unanimously approved.

VII. BOARD COMMITTEE REPORTS AND/OR RECOMMENDATIONS

A. EXECUTIVE COMMITTEE - President Meyer reported on the September 4, 2019, meeting of the Executive Committee. The committee met in closed session on September 12, 2019.

Holland High School Student Senate Organization: Diamante Balcazar, the 2019-2020 representative introduced himself and shared updates with the committee. Diamante shared the planning for Homecoming.

Personnel Update: Deputy Superintendent Sherwood provided a personnel update.

Diploma Request: Superintendent Davis brought forward a diploma request by Mr. William Blanton under board policy 9800 - High School Diplomas to World War II, Korean Conflict, and Vietnam Veterans.

Moved by Mr. Marroquin, supported by Mrs. Falstad, that the Board of Education award a Holland High School Diploma to Mr. William Blanton under Board Policy 9800. The motion was unanimously approved.

MASB Conference Requests: Committee members reviewed a request from Trustee Meyer to attend the MASB Annual Leadership Conference November 8-11, 2019.

Moved Mr. McKay, supported by Mrs. Falstad, that the conference request by Trustee Meyer be approved as presented to attend the MASB Annual Leadership Conference November 8-11, 2019, with payment in the amount of $709.00. The motion was unanimously approved.

MASB Delegate Request: Committee members reviewed requests from Trustee Falstad and Meyer who has requested to serve as delegates representing HPS at the 2019 MASB Delegate Assembly on November 8, 2019.

Moved by Mrs. Colburn, supported by Mr. Woltman, that the Board of Education approve the 2019 MASB Delegate Assembly representative from Holland Public Schools as Trustee.
Meyer as presented with Trustee Ybarra serving as an alternate. The motion passed 5-0, with Trustees Meyer and Ybarra abstaining.

Legislative/School Aid Budget Update: Superintendent Davis provided a legislative update including the current status of the state aid budget for 2019-2020.

Enrollment Dashboard: Superintendent Davis provided an update on the preliminary fall student enrollment for the District. Enrollment is trending as projected last spring and on the trend-line of our five-year projections.

School Resource Officers: Superintendent Davis provided an update on the utilization of school resource officers at Holland High and Holland Middle Schools.

COTW Agenda Construction: Committee members planned the agenda for the September COTW Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive Committee and matters arising.

Projects under current study/review:

- Strategic Plan Version 3.0/Board-Superintendent Goals-Committee members will discuss Board/Superintendent Goals related to the Strategic Plan Focus Area
- Community Advisory Committee Formation for Facility & Program Review

STRATEGIC PLAN FOCUS AREA

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

B. TEACHING FOR LEARNING COMMITTEE – Chairperson Colburn reported on the September 5, 2019, meeting of the Teaching for Learning Committee.

M-STEP, PSAT and Advanced Placement Test Results: Director of School Improvement Patti Dobias highlighted the recent M-STEP, PSAT and Advanced Placement Test results including district/building/state comparisons. Superintendent Davis highlighted the progress of our schools when factoring in poverty, chronic absenteeism, special education and second language learners. The notable improvement at Jefferson Elementary was highlighted. In comparison to like peers across the state, they are one of the highest performing elementary schools. A celebration is planned with the staff.

Highly Effective Teacher/Student Learning Objectives Pilot: Director Dobias highlighted the teachers who were rated highly effective for the last three years and their invitation to pilot SLO’s in 2019-2020 for district wide use in coming years. We extend our appreciation and recognition to these 28 staff members who have consistently demonstrated the highest of instructional performance.

2019-2020 Class List Approval: Superintendent Davis presented the recommended classes/courses to be offered at Holland High School, Holland Virtual Tech, and Holland Early College for credit meeting the requirements for graduation.
Moved by Mrs. Colburn, supported by Mrs. Falstad, that the 2019-2020 Class List for credit be approved as presented. [Attachment A]

Projects under current study/review:

- District-Wide staffing update-Superintendent Davis provided a personnel update.
- On-line learning implementation-The committee discussed the supports and ongoing review of on-line learning and achievement of students.
- Integrating mental health supports with PBIS-Superintendent Davis provided an update on a recently attended conference and the need for integration our mental health teams from the community with our PBIS initiatives.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

C. FINANCE AND PROPERTY COMMITTEE - Chairperson Ybarra reported on the September 3, 2019, meeting of the Finance and Property Committee.

Financial Reports for August 2019: Director Powers reviewed the general fund budget to actual report and the capital project listing report for the month of August, noting that overall the year is progressing as expected, mostly on a similar pace to the previous fiscal year. Revenues are at 15.3% of budget compared to 14.1% last year through August. Expenditures for the year are at 4.7% while last year was 4.1%. Variances in certain line items were discussed with the committee.

2018-19 Audit Update: Director Powers provided an update on the annual financial audit. The auditors have completed their fieldwork and over the next few weeks will be wrapping things up. Barring something unexpected, the District’s general fund will finish the year close to what was expected as part of the June budget amendment process. The auditors are expected to make a report to the Finance Committee at its October meeting.

Project Updates: Deputy Superintendent Sherwood and Supervisor Brower shared information regarding the following current or planned projects, providing a summary document to the Committee.
- Playgrounds – HLA Playground Update
- HLA at Longfellow – Temporary relocation during mold remediation
- Mold Remediation – Remediation efforts at HLA, Heights, and Maplewood

Projects under current study/review:
- GMB Facility Assessments (East, Heights & HLA) in alignment with Project Priority List.
- Harrington Property Development Update was provided by Superintendent Davis and noted that easement and other issues were expected to be resolved in the near future.

Other:
a. Business Office Staffing – Director Powers provided an update regarding business office staffing. A candidate has been selected to replace the departed Accounting Supervisor and he is expected to begin on September 20. The transition to the ISD providing accounts payable services is nearly complete as they will start paying invoices the week of September 16.

b. Funding Future Capital Needs – Superintendent Davis and Director Powers discussed concerns with funding certain future capital needs and outlined some potential alternatives going forward. A more formal presentation and discussion will be scheduled for the November Committee meeting.

c. State Aid Funding-Special Education Transportation – As part of the audit update, Director Powers shared some information regarding a correction made by MDE dating back to a report filed in 2015.

**STRATEGIC PLAN FOCUS AREA**

**FINANCE AND OPERATIONS GOAL:**

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

D. COMMITTEE OF THE WHOLE - President Meyer reported on the September 9, 2019, Committee of the Whole meeting.

*Authorization to Enter Closed Session*

A. The board entered into closed session at 6:02 p.m. for the purpose of receiving a legal opinion.

Moved by Mr. McKay, supported by Mrs. Falstad, that the Board go into closed session for the purpose of considering a legal opinion of Thrun Law Firm P.C. This closed session is called pursuant to the Open Meetings Act, Section 8(h).

Roll Call Vote:

Ayes: Trustees Colburn, Falstad, McKay, Meyer, and Ybarra

Nays: None

The motion was unanimously approved.

Trustee Woltman joined the closed session already in progress.

The Board returned to open session at 7:33 p.m.

*Back to School Updates:* Superintendent Davis shared updates for the start of the 2019-20 school year.

*Committee Reports:*

  a. Personnel Report: Deputy Superintendent Sherwood updated the committee on personnel items.

  b. Executive Committee Report: President Meyer provided updates to committee members with items discussed at the Executive Committee meeting on September 4, 2019.

  c. Teaching for Learning Committee Report: Chairperson Colburn provided updates to committee members with action items discussed at the Teaching for Learning Committee meetings on September 5, 2019.
d. Finance & Property Committee Report: Chairperson Ybarra provided updates to committee members with action items discussed at the Finance & Property Committee meeting on September 3, 2019.

e. Holland Educational Foundation Report: Trustee Colburn provided an update.

Board Meeting Agenda Construction: Committee members planned the agenda for the September Board Meeting.

Reinstatement Committee Membership for 2019-2020 - Superintendent Davis brought forward a recommendation of committee membership for consideration of petitions for reinstatement.

Moved by Mrs. Ybarra, supported by Mrs. Colburn, that the Board of Education approve the reinstatement committee as presented. The motion passed unanimously.

Consideration of Petitions for Reinstatements: Superintendent Davis brought forward the following recommendations for reinstatement with action taken this evening.

Moved by Mrs. Falstad, supported by Mr. McKay, that the Board of Education approve the recommendation to not reinstate Student 0906191000. The motion passed unanimously.

Moved by Mrs. Colburn, supported by Mr. Woltman, that the Board of Education approve the recommendation to not reinstate Student 0909190830. The motion passed unanimously.

Other:

Accounting Supervisor: Superintendent Davis shared his appreciation for the continued work of Laura Rosado and her transition. The Board acknowledged this work and identified a method of recognition on her behalf.

Highly Effective Employees: Superintendent Davis highlighted the staff who have been rated high effective for the last three consecutive years. A reception in their honor is being planned.

Items under current Study/Review:

a) Use/Prioritization of Enhancement Dollar Revenue-New programming and stabilization funds have been identified for the 2019-2020 budget.

b) Strategic Planning

c) Community Advisory Committee

VIII. SUPERINTENDENT’S REPORT AND/OR RECOMMENDATIONS

A. SUPERINTENDENT’S REPORT

1. Superintendent Open Office Hours: Superintendent Davis announced open office hours scheduled for Monday, September 23, 8:00 – 9:00 a.m.

2. Remediation Measures: Superintendent Davis provided an update on remediation measures across the district.
3. Current Legislative Initiatives: Superintendent Davis shared information on recent legislative action.

**Budget Update – From Middle Cities Education Association**

The Conference Committee for the K-12 School Aid Budget reported out HB 4242 (H-3) CR-1. This Conference Report irons out the differences between the earlier House-passed and Senate-passed School Aid bills. Unlike other years, the Governor’s office apparently was not involved in the final version of this bill. Some new items were added, including a 1% increase for reimbursable special education expenses. Use of a weighted funding formula, as recommended by the School Finance Research Collaborative (SFRC) and the Governor, was not included (Section 28) but rather was used to appropriate funds for various categoricals in the budget. HB 4242 (H-3) CR-1 includes:

- A $120-$240 per pupil 2x Foundation Allowance increase
- A $14 million increase for literacy coaches
- Elimination of the $25 per pupil high school premium
- Increase of English Language Learner grants from $6 million to $16 million
- Continuation of the Section 31a at-risk accountability language in Subsection 16

It is unclear at this time if this Conference Report will be included in a larger Education Omnibus bill with community colleges and higher education as in the recent past. It is also unclear at this time if this is going to be the final version of the School Aid Bill for this year given the Governor’s lack of involvement in the process. However, if and when HB 4242 (H-3) CR-1 is sent to the chamber floors, it cannot be amended and will face an up or down vote.

4. Highly Effective Teachers: Superintendent Davis highlighted the 27 professional staff members who have been rated highly effective for the most recent three consecutive years.

**HHS**
Emily Armstrong
Kristen Gilbert
Zach Kapala
Sarah Ray
Dan Telgenhof

Joe Dummer
James Fredenburg
Jen Jongekryg
Susan Mills
Jay Woods

**HMS**
Tim McCastle
Andrea Wiersma
Amanda Ahearn

**West**
Marcia Hildebrand
Lori Mierle-Kruggel
Rob Ryzenga
Cherith Witters

**HLA**
Ryan Harrell

**Jefferson**
Christy Bartone
IX. Consideration of Petition for Reinstatement:
Superintendent Davis brought a recommendation for reinstatement with action taken this evening.

   Moved by Mrs. Falstad, supported by Mrs. Colburn, that the Board of Education approve the recommendation not to reinstate Student 0913190830 early as presented. The motion was unanimously approved.

X. PUBLIC COMMENTS:
   • Alonzo Ochoa, 360 S. River Avenue. Mr. Ochoa expressed concerns over accessibility to administration and resolving conflicts.

XI. ADJOURNMENT: President Meyer adjourned the meeting at 7:44 p.m.

   Approved as presented:________________________

   Linda Falstad, Secretary