The school district of the city of holland
Ottawa County, Michigan
July 15, 2019

The regular business meeting of the Holland Board of Education was called to order by President Meyer, at 7:02 p.m., in the Board Training Room of the District Administration Office, 320 W. 24th Street.

I. ROLL CALL

Board: Trustees Colburn, Falstad, Marroquin, McKay, Meyer, Woltman and Ybarra
Administration: Superintendent Davis and Deputy Superintendent Sherwood

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA
   1. Regular Business Meeting of July 15, 2019
   2. Consent Agenda for July 15, 2019

B. APPROVAL OF MINUTES
   1. June 17, 2019, Regular Business Meeting
   2. June 25, 2019, Special Meeting

Moved by Mrs. Colburn, supported by Mrs. Falstad, that the Board of Education approve the Consent Agenda for July 15, 2019. The motion was unanimously approved.

IV. PERSONNEL REPORT AND/OR RECOMMENDATIONS –

Deputy Superintendent Sherwood recommended the following personnel action:

1. Extended Leave:
   - David Bast, ELA Teacher (.47 fte), Holland Middle School, Holland High School, Disability Leave for the 2019-2020 school year.
   - Deborah Butkus, Special Education Teacher, Holland High School, Extended Leave of Absence for the 2019-2020 school year.
   - Pamela Marsh, 5th Grade Teacher, Jefferson School, Child Care leave for the 2019-2020 school year.

Moved by Mrs. Ybarra, supported by Mr. McKay, that the Board of Education approve extended leaves of absence for: David Bast, Deborah Butkus, and Pamela Marsh. The motion was unanimously approved.
2. Retirements:

➢ Beth Mawdsley-Sherwood, English Teacher, Holland High School, effective June 24, 2019.

Moved by Mr. Marroquin, supported by Mr. Woltman, that the Board of Education approve, with regret, the retirement of: Beth Mawdsley-Sherwood. The motion was unanimously approved.

3. Resignations:

➢ Kortney Koopman, currently on leave, effective July 2, 2019.
➢ Haley Potts, Special Education Teacher (.80 fte), Holland Middle School, effective June 26, 2019.

Moved by Mrs. Colburn, supported by Mrs. Falstad, that the Board of Education approve, with regret, the resignation of: Kortney Koopman and Haley Potts. The motion was unanimously approved.

4. Hiring:

➢ Christopher Grapis, Middle School and Elementary Band Specialist, District, effective July 3, 2019.
➢ Phillip Morgan, 5th Grade TWBI Teacher, Holland Language Academy, effective July 1, 2019.

Moved by Mr. Woltman, supported by Mr. McKay, that the Board of Education hire: Christopher Grapis, and Phillip Morgan, in accordance with the Holland Education Association and that they be afforded a probationary contract. The motion was unanimously approved.

ADMINISTRATIVE PERSONNEL REPORT AND/OR RECOMMENDATIONS:
Superintendent Davis recommended the following administrative personnel action:

Administrative Retirement:

➢ Steven Burton, Supervisor of Facilities, Grounds and Maintenance, effective August 30, 2019.

Moved by Mrs. Falstad, supported by Mr. Woltman, that the Board of Education approve the administrative retirement of Steven Burton. The motion was unanimously approved.

V. BOARD COMMITTEE REPORTS AND/OR RECOMMENDATIONS

A. Executive and Finance Committees did not meet in July.

B. TEACHING FOR LEARNING COMMITTEE: Chairperson Colburn reported on the July 15, 2019, special meeting of the Teaching for Learning Committee.

   On-line Classes:
This special meeting was held at the request of Board President Phil Meyer in response to Public Comments from parents regarding on-line learning, specifically Honors Geometry at Holland Middle School.

Director of School Improvement Dobias highlighted the differences between credit recovery, and general/advanced/honors/elective courses available through Michigan Virtual High School for students to obtain needed credits for graduation.

Superintendent Davis highlighted reports from the Michigan Association of School Boards and Michigan Virtual High Schools-School Board Guide to Online Learning and the 2017-2018 Annual Report. Special attention was brought to the participating districts in the OAISD as well as the overall success in Geometry as an online course.

The state has a 73% course completion rate of classes with Michigan Virtual High School while Holland Public Schools boasts a 91% completion rate with over 125 courses taken last semester. 21f Students took over 150 courses or approximately 90 students. This does not include the credit recovery program and success of the district’s HVRT program.

The committee affirmed that online learning, when well supported, can be a viable and successful program for many students.

Given the impact of budget parameters and the ability to offer a robust program offering for students, additional advanced, honors, and elective classes are being explored as program offerings to meet students academic and interest needs. This includes the Honors Geometry class at Holland Middle School for 8th grade students.

The recommendation from the committee is that Honors Geometry for 2019-2020 be offered as a Michigan Virtual Class at Holland Middle School with wrap around supports provided. This will include regular check-ins from the District 21f Coordinator, District Challenge Teacher and HMS Math Teachers. The Student Assessment Center at HMS will be the location for students to report to daily. Additional data will be collected with regard to student/parent satisfaction throughout the year.

C. COMMITTEE OF THE WHOLE - President Meyer reported on the July 8, 2019, Committee of the Whole meeting.

Oath of Office:

A. CONSTITUTIONAL OATH OF OFFICE – District board recorder and District notary Beth Kooiker administered the Oath of Office to Tim Marroquin appointed April 15, 2019. Mr. Marroquin immediately took his seat at the Board table.

I, Tim Marroquin, do solemnly swear that I will support the Constitution of the United States and the Constitution of this State, and that I will faithfully discharge the duties of the Office of Member of the Board of Education of the School District of the City of Holland, Michigan, according to the best of my ability.

B. BOARD OF EDUCATION OATH OF OFFICE - Superintendent Davis administered the HPS Board of Education Oath of Office to the Board.

As an elected member of the Board of Holland Public Schools, I accept the high honor and trust that has been placed in me to ensure that the children of this district receive the best education possible with an uncompromising commitment to student achievement in a 21st Century learning environment. In accepting this position, I hold the pursuit of that goal as my sacred duty. To that end, I hereby swear that I will:
• Place the interests of children above all others in every decision that I make;
• Uphold all applicable federal and state laws and regulations;
• Abide by the policies of the Board, and work with my fellow Board members to change those policies as needed to improve student learning;
• Maintain board focus on the achievement of all students in accordance with our non-discrimination policy;
• Not use my position for personal or partisan gain;
• Model continuous learning in my role as a member of the governance team;
• Maintain a strategic plan for the district that clearly defines success and accountability for the board, the staff, and our students;
• Focus on the policy work of the Board and monitor progress on the indicators of success in our strategic plan, leaving the day to day operation of the district to the superintendent and staff;
• Base my decisions upon available facts, vote my convictions, avoid bias, and uphold and support the decisions of the majority of the board once a decision is made;
• Work to build trust between and among board members and the superintendent by treating everyone with dignity and respect, even in times of disagreement;
• Maintain the confidentiality of privileged information including that shared in executive sessions of the board;
• Recognize that the authority rests only with majority decisions of the board and will make no independent commitments or take any independent actions that may compromise the board as a whole;
• Refer constituent complaints and concerns to the appropriate person within the district chain of command; and
• Respect the leadership roles of the board chair and superintendent.

I will maintain fidelity to these commitments and will be held accountable by my fellow board members should I fail to live up to this oath. So help me, God.

All present responded yes.

Review of Committee Assignments/Meeting times for 2019-2020:

BOARD COMMITTEE ASSIGNMENTS - President Meyer reviewed the members and chairpersons of the Executive, Teaching for Learning, and Finance and Property committees, as well as established monthly meeting times.

Executive Committee: Generally 1st Wednesday of the Month 8:00 a.m.
1. Philip Meyer, Chairperson
2. Liz Colburn
3. Diane Ybarra
4. Mike McKay, Alternate

Teaching for Learning Committee: Generally 1st Monday of the Month 5:30 p.m.
1. Liz Colburn, Chairperson
2. Mark Woltman
3. Tim Marroquin
4. Linda Falstad, Alternate

Finance and Property Committee: Generally 1st Tuesday of the Month 5:30 p.m.
1. Diane Ybarra, Chairperson
2. Mike McKay
3. Linda Falstad
4. Mark Woltman, Alternate
Truscott-Rossman Marketing Update: Representatives from Truscott-Rossman provided an update on actions/outcomes during the first year of the contract and recommendations for the next level of work. The Executive Committee will review recommendations for consideration. (Trustee Colburn arrived at 6:27 p.m. noted as excused.)

The Board took a short recess at 7:47 p.m. and returned to session at 7:53 p.m.

Holland Public Schools Private School Partnership Presentation: At the request of the Board, a presentation was made that addressed the requirements under current state statute for collaboration and providing of services with the private school sector i.e. Special Education, State/Federal Programs, and Transportation. Directors Dobias and Headley-Nordman along with Dr. Sherwood provided an overview of these services and related costs.

On-Line Classes: The committee referred the current status of on-line courses taken by students at HPS for credit recovery, credit attainment, enrichment/advancement, and 21f requirements to be discussed by the Teaching for Learning Committee.

Committee Reports:
   a. Personnel Report: Deputy Superintendent Sherwood updated the committee on personnel items.
   b. Executive Committee Report: No July meeting.
   c. Teaching for Learning Committee Report: No July meeting.
   d. Finance & Property Committee Report: No July meeting.
   e. HEA / Board Communications Report: No June meeting.
   f. Holland Educational Foundation Report: Trustee Colburn provided an update on the HEF social fundraiser.

Board Meeting Agenda Construction: Committee members planned the agenda for the July Board Meeting.

Items under current Study/Review:
   a) Use/Prioritization of Enhancement Dollar Revenue-New programming and stabilization funds have been identified for the 2019-2020 budget.
   b) Strategic Planning-Superintendent Davis provided an update on the work completed by administration.
   c) Community Advisory Committee-Superintendent Davis provided a draft document for review.

Authorization to Enter Closed Session

The Board entered into closed session at 8:58 p.m. as provided by the Open Meetings Act for the purpose of discussing collective bargaining.

Moved by Mrs. Ybarra, supported by Mr. Woltman, that the Board enter into closed session, pursuant to section 8(c) and 8(h) of the open meetings act, for the purpose of discussing collective bargaining.

Roll Call Vote:
Ayes: Colburn, Falstad, Marroquin, Meyer, Woltman and Ybarra
Nays: None
The motion passed unanimously.

The Board returned to open session at 9:07 p.m.

Consideration of Ratification of Tentative Agreement with the Holland Education Association: Superintendent Davis brought forward a recommendation for the ratification of the Tentative Agreement with the Holland Education Association as presented August 16, 2019 – August 13, 2021.

Moved by Mrs. Colburn, supported by Mrs. Falstad, that the Board of Education ratify the Tentative Agreement with the Holland Education Association as presented August 16, 2019 - August 13, 2021.

Roll call vote:
Ayes: Colburn, Falstad, Meyer, Woltman and Ybarra
Abstain: Marroquin
Nays: None

The motion was approved with Trustee Marroquin abstaining.

HMMAA Contract: Superintendent Davis brought forward a recommendation for the approval of a contract with the Holland Middle Management Administrators Association that expired on June 30, 2019.

Moved by Mr. Woltman, supported by Mrs. Falstad, that the Board of Education approve the Agreement between the Board of Education of the School District of the City of Holland and the Holland Middle Management Administrator Association July 1, 2019 - June 30, 2021 as presented.

Roll Call Vote:
Ayes: Colburn, Falstad, Marroquin, Meyer, Woltman and Ybarra
Nays: None

The motion passed unanimously.

Fire System Update at HLA: Deputy Superintendent Sherwood brought forward a recommendation for the approval of a bid contract with Parkway Electric to update the fire system at Holland Language Academy.

Moved by Mrs. Falstad supported by Mrs. Ybarra, that the Board of Education approve the bid from Parkway Electric to update the fire system Holland Language Academy in an amount not to exceed $45,885.00.

The motion passed unanimously.

Holland Public School Policing Contract: Superintendent Davis brought forward a recommendation for the approval of two agreements with the Holland Department of Public Safety with the City of Holland for contracted services including school resource officers at Holland High and Holland Middle Schools.

Moved by Mrs. Falstad, supported by Mr. Woltman, that the Board of Education approve the agreements for Law Enforcement Services as presented.

The motion passed unanimously.

VI. SUPERINTENDENT'S REPORT AND/OR RECOMMENDATIONS

A. SUPERINTENDENT'S REPORT
1. Superintendent Open Office Hours: Superintendent Davis announced open office hours scheduled for Wednesday, August 28, 10:00 – 11:00 a.m.

2. Current Legislative Initiatives: Superintendent Davis shared that we are still awaiting a 2019-20 budget from the State legislature.

VII. PUBLIC COMMENTS:

There were no public comments

VIII. ADJOURNMENT:

President Meyer adjourned the meeting at 7:20 p.m.

Approved as presented: _____________________________

Linda Falstad, Secretary