The regular business meeting of the Holland Board of Education was called to order by President Meyer, at 7:17 p.m., in the Board Training Room of the District Administration Office, 320 W. 24th Street.

I. ROLL CALL
   Board: Trustees Colburn, Falstad, McKay, Meyer, Woltman and Ybarra
   Excused: Trustee DeYoung
   Administration: Superintendent Davis, Deputy Superintendent Sherwood and Administrative Assistant Kooiker (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA
   A. APPROVAL OF AGENDA
      1. Regular Business Meeting of February 18, 2019
      2. Consent Agenda for February 18, 2019
   B. APPROVAL OF MINUTES
      1. January 21, 2019, Regular Business Meeting

   Moved by Mrs. Colburn, supported by Mr. Woltman, that the Board of Education approve the Consent Agenda for February 18, 2019. The motion was unanimously approved.

IV. HOLLAND HIGH SCHOOL SENATE
    Elli Pratley, Student Senate representative, shared information on the Holland High School Senate Organization.

V. PERSONAL REPORT AND/OR RECOMMENDATIONS
    Deputy Superintendent Sherwood recommended the following personnel action:
    1. Resignation:
       ➢ Kenneth Pinch, Special Education Teacher, West School, effective February 8, 2019.

    Moved by Mrs. Falstad, supported by Mrs. Ybarra, that the Board of Education approve, with regret, the resignation of: Kenneth Pinch. The motion was unanimously approved.

VI. BOARD COMMITTEE REPORTS AND/OR RECOMMENDATION
   A. EXECUTIVE COMMITTEE - President Meyer reported on the February 6, 2019, meeting of the Executive Committee.

      Personnel Update: Deputy Superintendent Sherwood provided a personnel update.

Interest Based Bargaining: Deputy Superintendent Sherwood provided an update on the IBB process initiated with the Holland Education Association.

Out of State/Overnight Field Trip Request: Deputy Superintendent Sherwood brought forward the following field trip request:

- Bethany VanOss has requested Holland Public Bands travel to the Drum Corp International (DCI) World Championship Finals competition in Indianapolis, Indiana at the Lucas Oil Stadium on August 10, 2019, returning on August 11, 2019.

Superintendent Evaluation/Contract Review: President Meyer facilitated a discussion regarding the evaluation and contract review of the Superintendent.

COTW Agenda Construction: Committee members planned the agenda for the February COTW Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive Committee and matters arising

Projects under current study/review:

- School ADvance 2.0 Professional Development/Training for School Board Members 2/11/19
- Strategic Plan Version 3.0/Board-Superintendent Goals-Committee members discussed Board/Superintendent Goals related to the Strategic Plan Focus Area

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

B. TEACHING FOR LEARNING COMMITTEE - Chairperson Colburn reported on the February 4 2019, meeting of the Teaching for Learning Committee.

Family Engagement: Representatives from a District Family Engagement advisory committee were present to share their learning and recommendations. A draft definition, vision/mission statement, core beliefs, and focus areas were presented following a study of research and review of best practices with Dr. Karen Mapp-Harvard University. The next steps following affirmation of this work will be to identify focus task teams to identify SMART goals for each of the identified focus areas. The committee was pleased with this work, affirmed the draft, and thanked the advisory members for their work. Action steps for 2019-2020 include communication strategies, ongoing education for stakeholders, and parent-teacher conferences format and structure.

Seal of Bi-Literacy: Director Dobias presented a recommendation to the committee for the District to offer a seal of Bi-Literacy to students that qualify. The standards for qualification were discussed. Students would receive an electronic seal on their Holland High School Transcript as well as being recognized for their achievement at Honors Convocation. This work was affirmed.

Mid-Year Reading Data and Progress Toward Literacy Goals: Director Dobias provided a data review and update on recent assessment data and progress toward reaching our District literacy goals. Progress in the reduction of students requiring an IRIP for mid-year was acknowledged and the district level work taking place.
Enhancement Millage Prioritization/Use of Funds: Superintendent Davis reviewed a framework and process to identify the specific expenditure/allocation of enhancement millage dollars in the areas of early literacy, social competency, mental health supports, maintenance of programs, deficit spending, and set-aside for potential tax roll back. The committee affirmed this model. Priority recommendations will be brought forward for consideration and approved at the time of the 2019-2020 budget.

Projects under current study/review:
- Introduction to Family Engagement in Education.
- Student Growth for 18-19 Professional Staff Evaluation.
- School ADvance 2.0 Professional Development/Training for Building/District administration.
- Special Education Staff Recruitment/Retention
- Strategic Plan Version 3.0/Board-Superintendent Goals
- Revised curriculum development/adoption process
- Parent Transparency Dashboard

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

C. FINANCE AND PROPERTY COMMITTEE - Chairperson Ybarra reported on the February 5, 2019, meeting of the Finance and Property Committee.

Letter of Interest to Purchase: Matt Wickstra from the Real Property Advisory Group discussed and answered questions about their Letter of Interest to Purchase the 10.44 acre site known as Harrington School. Based on the information provided during the discussion, the Committee is recommending the following action at the Regular Meeting scheduled for February 18, 2019:

Moved by Mrs. Ybarra, supported by Mr. McKay, that the Board waive the provisions contained in Board Policies #7300 and #7310 with regards to the proposed sale of the Harrington School Property and authorizes and directs Superintendent Davis to negotiate the sale of this property with the Real Property Advisory Group, the final terms and conditions of which sale shall be subject to review and approval by the Board. The motion was unanimously approved.

Budget to Actual for January 2019: Director Powers reviewed the General Fund revenue and expenditure report for the month of January, noting that overall the year is progressing as expected, mostly on a similar pace to the previous fiscal year. Revenues for 2018-19 are at 48.2% of budget compared to 47.1% last year through January. Expenditures for the year are at 43.4% while last year was at 43.0%. Small variances in individual categories were discussed with the committee.

Sinking Fund Prioritization: Director Powers and Supervisor Burton discussed the ongoing process and timeline for updating the project prioritization list for the sinking fund and remaining bond dollars. While progress continues to be made, the largest obstacle remains gathering critical information from
the architects and other strategic advisors. The goal remains to have an updated project list yet this spring.

**Project Updates:** Supervisor Burton shared information regarding the following current or planned projects.

a. Playgrounds – GSRP playgrounds at Heights, Jefferson and West. HLA Playground – rough estimates have been received and for various options and are being evaluated.

b. Irrigation Wells/Athletic Fields – HHS Baseball/Softball fields – the vertical replacement well was drilled on February 4.

**Projects under current study/review:**
- GMB Facility Assessments (East, Heights, HLA) in alignment with Project Priority List.

**Board/Superintendent Goals:** Committee members discussed potential Board/Superintendent Goals for 2019 as it relates to the strategic plan focus area of Finance and Operations.

**Enhancement Millage Prioritization/Use of Funds:** Superintendent Davis reviewed a framework and process to identify the specific expenditure/allocation of enhancement millage dollars in the areas of early literacy, social competency, mental health supports, maintenance of programs, deficit spending, and set-aside for potential tax roll back. While nothing was finalized, the Committee supported the overall approach discussed for the use of the anticipated revenues.

**Other:** The Committee had some discussion regarding the Superintendent’s contract, as requested of all Board committees.

**STRATEGIC PLAN FOCUS AREA**

**FINANCE AND OPERATIONS GOAL:**

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

D. COMMITTEE OF THE WHOLE - President Meyer reported on the February 11, 2019, Committee of the Whole meeting.

**Public Comments:** Any individuals interested in making public comments may fill out a public comment card and submit prior to the start of the meeting. Public comments are limited to three minutes individually and thirty minutes total at the discretion of the presiding officer of the Board.

The following individuals provided public comment to the Board:

- Erik Durham, 295 W 20th St, Holland
- Karen Mores, 83 East 38th St, Holland
- Susie Payne, 4229 Beeline Rd, Holland
- David Britt, 892 Bluff Lake Dr, Zeeland
- Libby LeFebre, 573 Lawndale Ct, Holland
- Michael Siersma, 214 Sea Esta Ave, Holland
- Candice Siersma, 214 Sea Esta Ave, Holland
- Andrew Kinsler, 17054 James St, Holland
- Michelle Woudenberg, 194 East 28th St, Holland
- Ava Britt, 892 Bluff Lake Dr, Zeeland
- Tyler Gross, 147 West 12th St, Holland
- Isaiah Lee, 3267 Cornerstone Lane, Holland
Barb Winchester, 104 East 28th St, Holland
Julie Taylor, 569 Hiawatha, Holland
Marsha Gibson, 229 West 12th St, Holland
Laurel Grose, 147 West 12th St, Holland
Mariah Depoy, 1494 South Shore Dr, Holland

Committee Reports:


b. Executive Committee Report: President Meyer provided updates to committee members with items discussed at the Executive Committee meeting on February 6, 2019. The committee recommends approval of the following:

Moved by Mr. McKay, supported by Mrs. Ybarra, that the Board of Education approve the field trip request by Bethany VanOss for the Holland Public Bands to travel to the Drum Corp International (DCI) World Championship Finals competition in Indianapolis, Indiana at the Lucas Oil Stadium on August 10, 2019, returning on August 11, 2019, as presented. The motion was unanimously approved.

Moved by Mrs. Colburn, supported by Mrs. Falstad, that the Board of Education approved the 2019-2020 Holland Public Schools calendar, as presented. The motion was unanimously approved.

c. Teaching for Learning Committee Report: Chairperson Colburn provided updates to committee members with action items discussed at the Teaching for Learning Committee meetings on February 4, 2019.

d. Finance & Property Committee Report: Chairperson Ybarra provided updates to committee members with action items discussed at the Finance & Property Committee meeting on February 5, 2019.

e. HEA / Board Communications Report: No meeting in January due to snow day.


Consideration of Petitions for Reinstatements: Superintendent Davis brought forward recommendations for reinstatements with action taken this evening.

Moved by Mrs. Falstad, supported by Mr. Woltman, that the Board of Education approve the recommendation to reinstate Student 0122191300 as presented. The motion was unanimously approved.

Moved by Mr. McKay, supported by Mrs. Falstad, that the Board of Education approved the recommendation to reinstate Student 0208190930 as presented. The motion was unanimously approved.

Contract Review: Jeff Rahmberg of Rahmberg, Stover & Associates provided information to the board on the review of employee contracts.

Authorization to Enter Closed Session

The board entered into closed session at 7:04 p.m. for the purpose of receiving a legal opinion.

Moved by Mrs. Ybarra, supported by Mrs. Colburn, that the Board go into closed session for the purpose of considering a written legal opinion of Clark Hill, PLC. This closed session is called pursuant to the Open Meetings Act, Section 8(h).
Roll Call Vote:
Ayes: Trustees Colburn, Falstad, McKay, Meyer, Woltman and Ybarra
Nays: None
The motion was unanimously approved.

The board returned to open session at 8:18 p.m.

School Advance Training: Sara Shriver provided training to the Board of Education on the District Leader-Superintendent School Advance 2.0 evaluation tool.

Items under current Study/Review:

a) Harrington Property
b) Student Proficiency vs. Student Growth
c) Board/Superintendent Goals for 2019
d) Use/Prioritization of Enhancement Dollar Revenue
e) Family Engagement
f) Truscott Rossman Marketing Update
g) Strategic Planning next steps

VII. SUPERINTENDENT'S REPORT AND/OR RECOMMENDATIONS
A. SUPERINTENDENT'S REPORT
   a. Superintendent Open Office Hours: Superintendent Davis announced open office hours scheduled for Monday, March 11, 9:00 -10:00 am.
   b. Spring Parent-Teacher Conferences: Superintendent Davis announced the Spring Parent Teacher Conference Schedule.
   c. Current Legislative Initiatives: Superintendent Davis highlighted the following:
      • Governor’s upcoming State of the State Address and Budget process
      • Legislation impacting professional staff evaluation
      • Legislation to consider additional snow day forgiveness
      • Michigan School Finance Research Collaboration / Equitable Funding
   d. Family Engagement Strategic Plan: Superintendent Davis shared the work of the recent family engagement committee.
   e. Truscott Rossman Parent/Community Survey: Superintendent Davis shared the process and purpose of completing a HPS perception survey as part of the ongoing work with Truscott Rossman.

VIII. PUBLIC COMMENTS: There were no public comments.

Superintendent Davis shared the dates for our upcoming Kindergarten Information Nights which were rescheduled due to weather. The new dates are Monday February 25 and Tuesday, March 26, 6:00 -7:00 pm.

We extend our sympathy, thoughts and prayers to the family of Troy (TJ) Wells who lost his life in a tragic event in the Holland community. Troy was a former student at HPS.

IX. ADJOURNMENT: President Meyer adjourned the meeting at 7:49 p.m.

Approved as presented: ___________________________
                      Linda Falstad, Secretary