

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE
HOLLAND BOARD OF EDUCATION**

**The School District of the City of Holland
Ottawa County, Michigan
September 19, 2022**

- I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 6:00 p.m. in the District Administration Office, Board Training Room, 320 West 24th Street.

- The meeting was broadcast via Zoom at this link:
<https://us02web.zoom.us/j/82733637188?pwd=ck1nYkFaOS9CSW1BMHIDL3hoVXZXUT09>.

ROLL CALL:

BOARD: Trustees Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

ADMINISTRATION: Superintendent Cassidy, Associate Superintendents McCloud and Pennington, Director Craner and Administrative Assistant Kooiker (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA

1. Regular Business Meeting of September 19, 2022
2. Consent Agenda for September 19, 2022

B. APPROVAL OF MINUTES

1. August 15, 2022, Regular Business Meeting

Moved by Diane Ybarra, supported by Linda Falstad, that the Board of Education approves the Consent Agenda for September 19, 2022.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

IV. HOLLAND HIGH SCHOOL SENATE

Student Senate President Libby LeFebvre provided an update to the Board.

- Sept 26 – 30, Homecoming / Spirit Week with themes for each day
- September 30, 7 pm, HHS Homecoming Powder Puff Game and Red & White Scrimmage
- October 1, 9 am, Homecoming Parade, followed by Varsity Soccer game & Homecoming court
- October 1, 8 – 11 pm, Homecoming Dance

V. PUBLIC COMMENTS

- Katie Staroba, 1719 West 32nd St., Holland, MI 49423 – Parental Rights
- Laurie Van't Hof, 1338 Olde Evergreen Way, Holland, MI 49423 - Books
- Kim Stevens, 94 East 28th St., Holland, MI 49423 – HPS Kids & Books
- Kathy Schoon-Tanis, 79 West 12th St., Holland, MI 49423 – Support of HPS teachers, admin & books
- Rebekah Schipper, 156 West 39th St, Holland, MI 49423 – Support of Educators

VI. PERSONNEL REPORT AND/OR RECOMMENDATIONS

Associate Superintendent Pennington recommended the following personnel action:

A. Resignations:

- **Michaelyn Cordes**, Speech and Language Pathologist, effective August 1, 2022.
- **Dania Dilbert**, School Social Worker, West School, effective September 22, 2022.
- **Lauren Davidson**, Elementary Music Teacher, effective August 12, 2022
- **Alison Neevel**, Third Grade Teacher, Jefferson School, effective August 31, 2022.
- **Trevor Tejchma**, Math Teacher, Holland High School, effective August 16, 2022

Moved by Phil Meyer, supported by Mark Woltman, that the Board of Education approve, with regret, the resignation of: Michaelyn Cordes, Dania Dilbert, Lauren Davidson, Alison Neevel, and Trevor Tejchma.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

B. Hiring:

- **Candis deBoer**, Life Skills Teacher, Holland Middle School, effective August 22, 2022.
- **Alec Driscoll**, Social Studies Teacher, effective August 22, 2022.
- **Edgardo Fernandez**, Math Teacher, Holland High School, effective September 6, 2022.
- **Holly Forbes**, Kindergarten Teacher, West School, effective August 22, 2022.
- **Erin Grob**, First Grade Teacher, Holland Heights, effective August 22, 2022.

Moved by Diane Ybarra, supported by Bree Austin-Roberts, that the Board of Education approves a probationary contract to: Candis deBoer, Alec Driscoll, Edgardo Fernandez, Holly Forbes, and Erin Grob.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

VII. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS

A. TEACHING FOR LEARNING – The committee met on September 6, 2022.

Agenda Review and Roll Call: The meeting was called to order at 5:31 p.m.

Present:

Board: Trustees Falstad and Meyer

Administration: Superintendent Cassidy and Associate Superintendent McCloud

Public Comments: There were no public comments.

Office of School Improvement: Associate Superintendent McCloud provided updates on the following:

- Refreshing and re-establishing the Sex Education Advisory Board (SEAB)

- Goals will be to review curriculum and seek approval for any changes/updates according to State requirements and Board Policy 2418
- All 5th-grade teachers and elementary, middle school and high school PE/Health teachers have received the required training to deliver reproductive/health curriculum in August

Superintendent Updates: Superintendent Cassidy provided updates on the following:

- High School Disc Golf Status
- Back to School Updates
- Books and Book Review Process

Other: With the recent release of M-Step and ACT scores, Trustee Meyer requested the Board receive data pertaining to HPS scores and a report as to how the District is doing, particularly in light of the significant focus on mental health and behavioral challenges and a focus on academic achievement.

Adjournment: The meeting adjourned at 6:25 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

B. FINANCE AND PROPERTY COMMITTEE – The committee met on September 6, 2022.

Agenda Review and Roll Call: The meeting was called to order at 4:00 p.m.

Present:

Board: Trustees Woltman and Ybarra

Administration: Superintendent Cassidy, Associate Superintendent Pennington, and Chief Financial Officer Powers

Public Comments: There were no public comments.

Finance & Property: Chief Financial Officer Powers provided updates on the following:

- Monthly financial reports for August
- FY22 audit update
- Bus purchase utilizing Series I bond funds

Moved by Mark Woltman, supported by Phil Meyer, that the Board of Education authorizes the Superintendent to order one school bus in the amount not to exceed \$110,000 utilizing 2021 Bond Series 1 funds.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

Associate Superintendent of Human Resources Report: Associate Superintendent Pennington provided an update on the following:

- Personnel Report
 - Vacancies and Postings Update
 - New Hires
- Vector Staff Training Modules
- COVID-19 Procedures for 22-23

Superintendent Report: Superintendent Cassidy provided an update on the following:

- Bond Project Timeline Update
- Back to School Updates
- Scoreboard Donation Discussion
- Facility Use Options
- Restructuring/Attendance Lines
- Transportation Needs

Other: No other items were discussed.

Adjournment: The meeting adjourned at 5:18 p.m.

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C. EXECUTIVE COMMITTEE – The committee met on September 7, 2022.

Agenda Review and Roll Call: The meeting was called to order at 4:02 p.m.

Present:

Board: Trustees Colburn, Woltman, and Ybarra

Administration: Superintendent Cassidy and Director Craner

Guest: Rosemary Ervine

Public Comments: There were no public comments.

Superintendent Updates:

- Staffing Updates
- Branding
- Strategic Planning (Rosemary Ervine joined the meeting)
- Back to School Updates
- Superintendent Goals

Study Session Agenda Construction: Committee members planned the agenda for the September Study Session Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive Committee, and matters arising.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 5:39 p.m.

STRATEGIC PLAN FOCUS AREAS

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D. BOARD STUDY SESSION – The committee met on September 12, 2022.

Agenda Review and Roll Call: President Colburn welcomed all participants and called the meeting to order at 5:30 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Austin-Roberts, Colburn, Falstad, Meyer, Woltman, and Ybarra

ABSENT: Trustee Marroquin

ADMINISTRATION: Superintendent Cassidy, Associate Superintendent Pennington, Principals Folkert and Mehall, Assistant Principals Heinritz, Kapla, and Rumpsa

Public Comments: There were no public comments.

Building Presentations:

- Holland High School - Andrea Mehall & Jennifer Heinritz provided an update.
- Jefferson Elementary School - Sara Folkert, Zach Kapla, and Josh Rumpsa provided an update.

Committee Reports:

- a. Finance & Property Committee Report: There were no questions, comments or clarifications from the meeting on September 6, 2022.
- b. Teaching for Learning Committee Report: There were no questions, comments or clarifications from the meeting on September 6, 2022.
- c. Executive Committee Report: There were no questions, comments or clarifications from the meeting on September 7, 2022.
- d. Holland Educational Foundation Report: Trustee Falstad will provide an update.

MASB Back to School Legal Workshop: President Colburn reported on her recent attendance at the workshop.

Policies for First Reading: Superintendent Cassidy submitted the following policies for first reading:

- Policy 1422 Nondiscrimination and Equal Employment Opportunity (District Update)
- Policy 2260 Nondiscrimination and Access to Equal Educational Opportunity (District Update)
- Policy 3122 Nondiscrimination and Equal Employment Opportunity (District Update)
- Policy 4122 Nondiscrimination and Equal Employment Opportunity (District Update)
- Policy 5330.02 Opioid Antagonists (Delete)

Consideration of Petition for Reinstatement: Superintendent Cassidy brought forward the recommendation of the Hearing Committee to not reinstate student #0907221000.

Moved by Linda Falstad, supported by Liz Colburn, that the Board of Education not approve the request for reinstatement of Student 0907221000.

Roll Call Vote:

Ayes: Trustees Colburn, Falstad, Meyer, Woltman, and Ybarra

Nays: None

Trustee Austin-Roberts abstained.

Superintendent Updates:

- Strategic Plan
- Bond Project Timeline Updates
- Score Board Donation

Moved by Linda Falstad, supported by Mark Woltman, that the District will accept a donation from the Holland Athletics Boosters in the amount of \$22,000 to be placed in the Holland Baseball Activity Account in honor of Chad Wolff to be used for commemoration on the baseball scoreboard, as presented, through 2033 (or 10 years after completed installation) with the option of extending the commemoration for the life of that scoreboard for an annual donation after 2033 for \$2,200 per year.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

Board Meeting Agenda Construction: Board Members planned the agenda for the September 19, 2022 Board Meeting.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 8:20 p.m.

STRATEGIC PLAN FOCUS AREAS

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VII. POLICIES FOR SECOND READING: Superintendent Cassidy recommended the following policies for second reading and adoption:

Moved by Diane Ybarra, supported by Linda Falstad, that the Board of Education adopt the following bylaws and policies and deletion of one policy.

- Policy 1422 Nondiscrimination and Equal Employment Opportunity (District Update)
- Policy 2260 Nondiscrimination and Access to Equal Educational Opportunity (District Update)
- Policy 3122 Nondiscrimination and Equal Employment Opportunity (District Update)
- Policy 4122 Nondiscrimination and Equal Employment Opportunity (District Update)
- Policy 5330.02 Opioid Antagonists (Delete)

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

IX. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS

1. Superintendent Open Office Hours: Superintendent Cassidy announced open office hours scheduled for Thursday, October 6, 8:00 a.m., at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy will host open office hours on the first Thursday of each month at 8:00 a.m. If you would like to reach Superintendent Cassidy please email him: ncassidy@hollandpublicschools.org.
2. Book Nook Inventory Update: The board requested an updated inventory on the books in the Holland High Book Nook. The books referenced at our August board meeting Milk and Honey and Push are not in circulation in our High School Book Nook. Superintendent Cassidy will have an updated media inventory once it is reconciled.

X. OTHER: No other items were discussed.

XI. ADJOURNMENT: President Colburn adjourned the meeting at 6:32 p.m.

Approved as presented: _____
Linda Falstad, Secretary