

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE
HOLLAND BOARD OF EDUCATION**

**The School District of the City of Holland
Ottawa County, Michigan
August 15, 2022**

- I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 6:00 p.m. in the District Administration Office, Board Training Room, 320 West 24th Street.

- The meeting was broadcast via Zoom at this link:
<https://us02web.zoom.us/j/82733637188?pwd=ck1nYkFaOS9CSW1BMHIDL3hoVXZXUT09>.

ROLL CALL:

BOARD: Trustees Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

ADMINISTRATION: Superintendent Cassidy, Associate Superintendents Headley-Nordman, McCloud, and Pennington, Directors Clawson and Craner and Administrative Assistant Kooiker (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA

1. Regular Business Meeting of August 15, 2022
2. Consent Agenda for August 15, 2022

B. APPROVAL OF MINUTES

1. July 18, 2022, Regular Business Meeting

Moved by Diane Ybarra, supported by Tim Marroquin, that the Board of Education approves the Consent Agenda for August 15, 2022.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

IV. HOLLAND HIGH SCHOOL SENATE

Student Senate President Libby LeFebvre provided an update to the Board.

V. HPS CELEBRATES

RETURN TO THE DOME: Superintendent Cassidy thanked Holland Alumni Coreontae DeBerry (2012) who organized the Return to the Dome Alumni games on August 7 in the Dome. More than \$8,000 was raised during the event to help eliminate financial barriers for student athletes to play sports at HPS. There are many, many Holland Dutch supporters to recognize for the success of this event. Watch a video message to the Board of Education from Holland High School Alumni Coreontae Deberry at <https://vimeo.com/739799111>

VI. PUBLIC COMMENTS

- Kate Brink, 6234 Woodcliff St., Holland, MI 49423 – Library Books
- Katie Staroba, 1719 West 32nd St., Holland, MI 49423 – Parental Choice

- Kim Stevens, 94 East 28th St., Holland, MI 49423 – Parents as Advocates
- Kim Vesper, 229 West 11th St., Holland, MI 49423 – Transparent Library
- Laurie Van't Hof, 1338 Olde Evergreen Way, Holland, MI 49423 – Education / Curriculum
- Sarah LeFebvre, 573 Lawndale Ct., Holland, MI 49423 – Thanked the board for teacher support.

VII. PERSONNEL REPORT AND/OR RECOMMENDATIONS

Associate Superintendent Pennington recommended the following personnel action:

A. Resignations:

- **Alyssa Franklin**, Special Education Teacher, Holland Middle School, effective August 1, 2022.

Moved by Phil Meyer, supported by Linda Falstad, that the Board of Education approve, with regret, the resignation of: Alyssa Franklin.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

B. Hiring:

- **Patricia Ferguson**, Special Education - ASD Teacher, West School, effective August 22, 2022.
- **Jessica Forman**, Social Studies Teacher, Holland High School, effective August 22, 2022.
- **Eileen Maday**, Spanish and TWBI Teacher, Holland Middle School, effective August 22, 2022.
- **Claire Miller**, Music Teacher/Middle School Band Director, Holland Middle School, effective August 22, 2022.

Moved by Mark Woltman, supported by Tim Marroquin, that the Board of Education approves a probationary contract to: Patricia Ferguson, Jessica Forman, Eileen Maday, and Claire Miller.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

VIII. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS

A. TEACHING FOR LEARNING – The committee met on August 1, 2022.

Agenda Review and Roll Call: The meeting was called to order at 5:32 p.m.

Present:

Board: Trustees Austin-Roberts, Falstad, and Meyer

Administration: Superintendent Cassidy, Associate Superintendents Headley-Nordman and McCloud

Public Comments: There were no public comments.

Office of School Improvement: Associate Superintendent McCloud provided updates on the following:

- Kindergarten Screening
- Summer School

Office of Student Services: Associate Superintendent Headley-Nordman provided updates on the following:

- Summer School participation and outcomes
- MARSE revisions, 7/19/22 “Homebound & Hospitalized Services” for students

2022-2023 Course List Approval: Superintendent Cassidy presented the recommended classes/courses to be offered at Holland High School, Holland Virtual Tech, and Holland Early College for credit meeting the requirements for graduation. The committee requested additional information on what classes have been dropped and added. This information will be reviewed at the study session meeting on August 8, 2022, with approval requested at the August 15, 2022 meeting.

Moved by Phil Meyer, supported by Linda Falstad, that the 2022-2023 Class Lists for credit be approved as presented. [Attachment A]

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

Superintendent Updates: Superintendent Cassidy provided updates on the following:

- Staffing Updates
- Scheduling of Building Presentations – Two buildings will present each month.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 6:20 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

B. FINANCE AND PROPERTY COMMITTEE – The committee met on August 2, 2022.

Agenda Review and Roll Call: The meeting was called to order at 4:00 p.m.

Present:

Board: Trustees Marroquin and Ybarra

Administration: Superintendent Cassidy, Associate Superintendent Pennington, and Chief Financial Officer Powers

Public Comments: There were no public comments.

Finance & Property: Chief Financial Officer Powers provided updates on the following:

- Financial Reports for July 2022
- GRBS Contract – Approval will be requested at the August 15, 2022 meeting.
- Year End/Audit Update

Moved by Diane Ybarra, supported by Mark Woltman, that the Board of Education authorizes the Superintendent and/or Chief Financial Officer to sign the Grand Rapids Building Services, Inc. contract on behalf of Holland Public Schools, as presented.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

Associate Superintendent of Human Resources Report: Associate Superintendent Pennington provided updates on the following:

- Personnel Report
- New Retirement Law - Public Act 184 (effective July 25, 2022)

Superintendent Report: Superintendent Cassidy provided an update on the following:

- Bond Project Timeline Update

Other:

- School Bus Purchase – Board approval will be requested at the board meeting on August 8, 2022.

Adjournment: The meeting adjourned at 4:25 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

C. EXECUTIVE COMMITTEE – The committee met on August 3, 2022.

Agenda Review and Roll Call: The meeting was called to order at 8:00 a.m.

Present:

Board: Trustees Colburn, Woltman, and Ybarra

Administration: Superintendent Cassidy

Public Comments: There were no public comments.

2022-23 Organizational Chart: Superintendent Cassidy reviewed the 2022-23 Organization Chart with the committee.

Annual review of Board Policy 8600 – Transportation: Superintendent Cassidy reviewed the transportation guidelines and established reasonable walking distances for students in the District. TK-5 remains 1.25 miles and 6-12 remains at 1.5 miles.

Steve Grose, Executive Director of Jubilee Ministries, shared an update regarding affordable housing within the city limits.

Superintendent Updates:

- Staffing Updates
- Strategic Planning
- MOUs – Assistant Director Clawson presented on Memorandums of Understanding with OCSN, HPS and Counseling Agencies. Board approval will be requested at the August 8, 2022 meeting.

Study Session Agenda Construction: Committee members planned the agenda for the August Study Session Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive Committee, and matters arising.

Other:

- Director Craner provided an update on recording of board meetings. The board will broadcast the meetings via Zoom.
- Superintendent Goals

Adjournment: The meeting adjourned at 9:44 a.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

D. BOARD STUDY SESSION – The committee met on August 8, 2022.

Agenda Review and Roll Call: President Colburn welcomed all participants and call the meeting to order at 5:30 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Colburn, Falstad, Meyer, and Ybarra

EXCUSED: Trustee Austin Roberts, Marroquin, and Woltman

ADMINISTRATION: Superintendent Cassidy, Associate Superintendent Pennington, and Director Craner

Public Comments: There were no public comments.

Committee Reports:

- a. Finance & Property Committee Report: The committee met on August 2, 2022 and requested approval of the following this evening:

Moved by Diane Ybarra, supported by Linda Falstad, that the Board of Education approves the purchase of a used school bus from Holland Bus Company for \$67,856.00.

Roll Call Vote:

Ayes: Colburn, Falstad, Meyer, and Ybarra

Nays: None

The motion was unanimously approved.

Moved by Diane Ybarra, supported by Phi Meyer, that the Board of Education authorizes the Superintendent to purchase a suitable bus in an amount not to exceed \$90,000 should the bus from Holland Bus Company no longer be available.

Roll Call Vote:

Ayes: Colburn, Falstad, Meyer, and Ybarra

Nays: None

The motion was unanimously approved.

- b. Teaching for Learning Committee Report: The committee met on August 1, 2022, and requested additional review of the 2022-2023 Course List, including what classes have been dropped and added.
- c. Executive Committee Report: The committee met on August 3, 2022 and requested approval of the following this evening:

Moved by Phil Meyer, supported by Linda Falstad, that the Board of Education approve the 3rd party agency Memorandum's of Understanding with OCSN, HPS and Counseling Agencies as presented.

Roll Call Vote:

Ayes: Colburn, Falstad, Meyer, and Ybarra

Nays: None

The motion was unanimously approved.

Policies for First Reading: Superintendent Cassidy submitted the following policies for first reading:

- Policy 1662 Anti-Harassment (District Update)
- Policy 3362 Anti-Harassment (District Update)
- Policy 4362 Anti-Harassment (District Update)
- Policy 5517 Anti-Harassment (District Update)

Reinstatement Committee Membership for 2022-2023: Superintendent Cassidy brought forward a recommendation of committee membership for consideration of petitions for reinstatement. Approval will be requested at the regular board meeting on August 15, 2022.

Moved by Diane Ybarra, supported by Linda Falstad, that the Reinstatement Committee Membership for 2022-2023, be approved as presented.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

Board Meeting Agenda Construction: Board Members planned the agenda for the August 15, 2022 Board Meeting.

Other:

- Derek Wolff presented a desire to donate a scoreboard in honor of Chad Wolff. The board will follow up at the September Study Session.

Adjournment: The meeting adjourned at 6:37 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

IX. POLICIES FOR SECOND READING: Superintendent Cassidy recommended the following policies for second reading and adoption:

Moved by Tim Marroquin, supported by Diane Ybarra, that the Board of Education adopt the following bylaws and policies: [Attachment B]

- Policy 1662 Anti-Harassment (District Update)
- Policy 3362 Anti-Harassment (District Update)
- Policy 4362 Anti-Harassment (District Update)
- Policy 5517 Anti-Harassment (District Update)

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

X. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS

1. Superintendent Open Office Hours: Superintendent Cassidy announced open office hours scheduled for Thursday, September 1, 8:00 a.m., at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy will host open office hours on the first Thursday of each month at 8:00 a.m. If you would like to reach Superintendent Cassidy please email him: ncassidy@hollandpublicschools.org.
2. 2022-2023 Calendar Updates: Superintendent Cassidy highlighted key dates for parents and students for the 2022-2023 school year.
3. Current Legislative Initiatives: Superintendent Cassidy shared information on recent legislative action.

Makin vs. Carson- Private Schools

- The issue at hand in Makin v. Carson was Maine providing tuition support to secular private schools, but not religious private schools.
- The Supreme Court ruled the state could not discriminate if it provided financial support to private schools.
- This does not impact Michigan as we have a constitutional prohibition against funds going to all private schools - secular and religious.

Kennedy vs. Bremerton- Prayer

- Supreme Court ruled that schools cannot bar their employees from conducting "private" and "personal" religious expression on the job.
- Private implies that students were not required or forced to join in the prayer or religious expression.

- Public prayer or religious expression is still prohibited in schools.

Legislative Session Calendar

- The legislature is expected to have a very limited session calendar throughout the fall.
- The last session day was June 30th and they're expected to meet once in September and October.

Let MI Kids Learn- Signatures Filed

- Let MI Kids Learn is expected to submit 500,000 signatures for its initiative.
- Once signatures are verified and its determined they met the minimum threshold, the legislature has 40 days to take action.
 - Vote to support or put forward an alternative proposal for the ballot.
- The initiative has spent over \$10 million to collect signatures.

Working Post Retirement

- On July 20th Governor Whitmer signed House Bill 4375 making it Public Act 184 of 2022.
- ORS has put together general information and a helpful FAQ to guide districts, employees and retirees through the law change.
- In simple terms the new law means:
 - Retirees who were not already employed, will need to wait 9 months to become employed.
 - Employed or previously employed retirees have full flexibility to return to work in any capacity, for any duration and compensation.
- Retirees after 30 days are able to volunteer and be in contact with their district, they just can't be employed for 9 months.

Substitute Teacher Flexibility- NO MORE

- Flexibility provided by Public Act 149 of 2021 expired on June 30, 2022.
- Last year districts had flexibility to place school employees as substitute teachers as long as they had a high school diploma.
- Given the continued shortage we are working to extend flexibility into next school year.

Total Funding Allocations for FY 22-23

- \$25 million-MI Future Educator Fellowship Program
- \$175 million- Grow Your Own Programs
 - Grants to districts and ISDs to provide a no-cost pathway for employees to become certified teachers.
 - Up to 10% of a district's or ISD's funds may be used to implement a program to encourage students in grades 6-12 to consider a career in education
 - Requires a recipient to work as a teacher in the district or ISD for the same number of years funding was received.
- \$50 million- MI Future Educator Student Teacher Stipend Program
- \$15 million- Troops to teachers
- MICHIGAN FUTURE EDUCATOR FELLOWSHIP
 - \$305 million to offset tuition costs for college students earning their initial teacher certification
 - \$25 million is for this fiscal year and the other \$280 million is in a reserve fund for MI Future Educator Fellowship grants.

XI. OTHER: No other items were discussed.

The Board took a short break at 6:36 p.m. and entered into closed session at 6:41 p.m.

XII. AUTHORIZATION TO ENTER CLOSED SESSION

- A. The Board entered into closed session at 6:41 p.m. as provided by the Open Meetings Act, Section 8(h), for the purpose of considering material exempt from discussion or disclosure by the Family Educational Rights and Privacy Act, (FERPA) 20 U.S.C. § 1232g.

Moved by Phil Meyer, supported by Diane Ybarra, that the Board of Education enter into closed session, under Section 8(h) of the OMA to consider material exempt from discussion or disclosure by the Family Educational Rights and Privacy Act, (FERPA) 20 U.S.C. § 1232g.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

Return to Open Session: The board returned to open session at 7:21 p.m.

Moved by Tim Marroquin, supported by Diane Ybarra, that the Board of Education uphold the decision of Superintendent Cassidy.

Roll Call Vote:

Ayes: Austin-Roberts, Colburn, Falstad, Marroquin, Meyer, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

- XIII. ADJOURNMENT:** President Colburn adjourned the meeting at 7:23 p.m.

Approved as presented: _____
Linda Falstad, Secretary