

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE
HOLLAND BOARD OF EDUCATION**

**The School District of the City of Holland
Ottawa County, Michigan
June 19, 2023**

- I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 6:00 p.m. in the District Administration Office, Board Training Room, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

ADMINISTRATORS: Superintendent Cassidy, Associate Superintendents Pennington, McCloud, and Remillard, and Administrative Assistant Kooiker (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA

1. Regular Business Meeting of June 19, 2023
2. Consent Agenda for June 19, 2023

B. APPROVAL OF MINUTES

1. May 15, 2023, Regular Business Meeting
2. May 15, Special Meeting
3. June 12, Budget Hearing

Moved by Chris Arendshorst, supported by Diane Ybarra, that the Board of Education approves the Consent Agenda for June 19, 2023. The motion was unanimously approved.

IV. HPS CELEBRATES

Superintendent Cassidy shared highlights as the 2022-2023 school year comes to an end.

- Superintendent Cassidy extended a special thank you to Chase and Andrea Magsig and the entire DHH team for all of the work that has gone into providing educational opportunities and training for our community to help our DHH students feel welcome, valued, and heard. This has included starting weekly ASL classes on Wednesday night, the This Is Me! DHH Showcase, and they just returned home from a trip to Guatemala where they visited a former student of HPS who may be coming back next year.
- ASL Classes
- This is Me! DHH showcase
- Power H Shop
- New Administrators (5 new Central Office Administrators, 6 building admin in new roles)
- ODC/Nature-Based Heights
- Beat Enrollment Projections by 50%
- Teacher Prep Programs (Future Educators and Hope to Teach)
- Increase in Fund Balance
- Phase 1 of Bond Complete/Phase 2 going out for bid
- Increased (to the maximum) Shared Time

- Teachers Live Here
- Power H Impact Award
- MHSAA Scholar Athlete (James Baer)
- National Merit Scholar (Meredith Walters)
- Award winning Performing Arts Programs which includes Band, Orchestra, Choir, Vocal Dimension, and Theatre

V. PUBLIC COMMENTS

There were no public comments.

VI. PERSONNEL REPORT AND/OR RECOMMENDATIONS

Associate Superintendent Pennington recommended the following personnel action:

A. Retirements:

- **Mary Camfferman**, Art Teacher, HLA and Jefferson, effective August 30, 2023.
- **Keren Fuentes**, 2nd Grade TWBI Teacher, Holland Language Academy, effective August 30, 2023.

Moved by Diane Ybarra, supported by Linda Falstad, that the Board of Education approve, with regret, the retirement of: Mary Camfferman and Keren Fuentes. The motion was unanimously approved.

B. Resignations:

- **Amanda Eaton**, Special Education Teacher, Holland High School, effective June 6, 2023.
- **Cara Shisler**, District Psychologist (.10 fte), effective June 6, 2023.
- **Kari Swick**, Special Education Teacher, Jefferson School, effective June 6, 2023.
- **Mellany Wilkinson**, Teacher for the Deaf and Hard of Hearing (hired for 23-24) effective May 11, 2023.
- **Stacy VanDeBurg**, 1st Grade Teacher, Jefferson School, effective June 6, 2023.

Moved by Linda Falstad, supported by Chris Arendshorst, that the Board of Education approve, with regret, the resignation of: Amanda Eaton, Cara Shisler, Kari Swick, Mellany Wilkinson, and Stacy VanDeBurg. The motion was unanimously approved.

C. Hiring:

- **Audra Baker**, ECSE Teacher, West School, effective August 21, 2023.
- **Lindsey Brink**, Special Education (ASD) Teacher, Holland High School, effective August 21, 2023.
- **Abbey Koessel**, 1st Grade Teacher, West School, effective August 21, 2023.
- **Madeline Lowell**, School Psychologist, West School, effective August 21, 2023.
- **Jeff Minkus**, Middle School TWBI/Spanish Teacher, effective August 21, 2023.
- **Kay O'Neill**, Orchestra Teacher, Holland High School and Holland Middle School, effective August 21, 2023.
- **Elizabeth Rocha**, Elementary TWBI Teacher (Grade TBD), Holland Language Academy, effective August 21, 2023.
- **Kellie Ruggles**, Special Education (DHOH) Teacher, West School, effective August 21, 2023.
- **Maribeth Slusher**, 3rd Grade Teacher, Jefferson School, effective August 21, 2023.

Moved by Lois Mulder, supported by Mark Woltman, that the Board of Education approve a probationary contract for: Audra Baker, Lindsey Brink, Abbey Koessel, Madeline Lowell, Jeff Minkus, Kay O’Neill, Elizabeth Rocha, Kellie Ruggles, and Maribeth Slusher. The motion was unanimously approved.

VII. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS

A. TEACHING FOR LEARNING – The committee met on June 5, 2023.

Agenda Review and Roll Call: The meeting was called to order at 4:45 p.m.

Board: Trustees Falstad, Marroquin, and Mulder

Administration: Superintendent Cassidy and Associate Superintendents McCloud and Remillard

Teachers: Jodi Ozimek, Sarah Seccombe, and Kyle Kreps

Students: Ruby VanHuis and Grace Webb

Public Comments: There were no public comments.

Office of School Improvement: Associate Superintendent Remillard provided updates on the following:

- SEAB Presentation lead by students Ruby VanHuis and Grace Webb and teachers Jodi Ozimek, Sarah Seccombe, and Kyle Kreps. A recommendation to adopt the National Standards for SEAB will be requested at the June board meeting.

Moved by Tim Marroquin, supported by Linda Falstad, that the Board of Education adopt the National Standards for SEAB. The motion was unanimously approved.

- Summer Programming Update
- ELA Curriculum Adoption TK-8th Grade
- District Goals

Office of Student Services: Associate Superintendent McCloud provided updates on the following:

- We started to work with OAISD regarding General Supervision and Monitoring (GSM). This work was started last year, but put on hold in the Fall. GSM is the approach for monitoring, documenting, and enforcing accountability of the implementation of the Individuals with Disabilities Education Act (IDEA). The GSM ensures continuous improvement, resulting in improved educational and functional outcomes for all children with disabilities ages 3 through 26, and that each Local Education Agency (LEA) responsible for educating children with disabilities meets IDEA program requirements.
 - The monitoring processes looks through special education data, general systems in the schools to support tiered interventions and any compliance needs
 - The team is made up of general and special educators, related service providers and administration
 - A “reboot” for the IEP process from the beginning of the evaluation to a completion of an IEP, whether eligible or not will begin Fall 2023
 - PLCs will be another opportunity to dig into data and make decisions on behalf of students

Superintendent Updates: Superintendent Cassidy provided updates on the following:

- Parent Survey regarding early release
- Student Survey regarding sports and club participation
- HEA Master Agreement will be presented to the full board for ratification

Other: No other items were discussed.

Adjournment: The meeting adjourned at 6:21 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

B. FINANCE AND PROPERTY COMMITTEE – The committee met on June 8, 2023.

Agenda Review and Roll Call: The meeting was called to order at 4:00 p.m.

Present:

Board: Trustees Arendshorst, Woltman, and Ybarra

Administration: Superintendent Cassidy, Chief Financial Officer Powers, Assistant Chief Financial Officer Weavers, Chief Technology Officer Thelen and Associate Superintendent Remillard

Public Comments: There were no public comments.

Finance & Property: Chief Financial Officer Powers provided updates on the following:

- Financial Reports for May 2023: Director Powers reviewed the general fund budget to actual report and the capital project listing report for the month of May.
- 2022-23 Budget Amendment: Director Powers shared information regarding updated budget projections for the current fiscal year in advance of Board action requested at the June 19 regular meeting.

Moved by Mark Woltman, supported by Diane Ybarra, that the Board of Education approve amending the following 2022-23 budgets as presented: General Fund and Special Revenue Funds. [Attachment A]

Roll Call Vote:

Ayes: Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

- 2023-24 Budget Development: Director Powers shared information regarding the proposed budget resolution for the upcoming fiscal year in advance of Board action requested at the June 19 regular meeting.

Moved by Mark Woltman, supported by Diane Ybarra, that the Board of Education approve the 2023-24 Budget Resolution. [Attachment B]

Roll Call Vote:

Ayes: Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

- 2023 Tax Millages: Director Powers shared information regarding the 2023 tax levies for the operating millage, the debt millage, and the sinking fund millage in advance of Board action requested at the June 19 regular meeting.

Moved by Mark Woltman, supported by Chris Arendshorst, that the Board of Education approve the 2023 tax levies as presented and authorize the Board Secretary and President to execute the 2023 Tax Rate Request to be provided to the County and various taxing units.

[Attachment C]

Roll Call Vote:

Ayes: Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

- English Language Arts Curriculum: Associate Superintendent Remillard reviewed the purchase request for ELA curriculum for grades TK - 8.

Moved by Mark Woltman, supported by Linda Falstad, that the Board of Education approve the purchase of English Language Arts curriculum covering the next six school years from Houghton Mifflin Harcourt in an amount not to exceed \$588,126.37. [Attachment D]

- Middle School Media Center Furniture: Superintendent Cassidy and Director Powers reviewed the purchase request for media center furniture at the middle school.

Moved by Mark Woltman, supported by Diane Ybarra, that the Board of Education approve the purchase of furniture for the Middle School media center renovation project from Custer in an amount not to exceed \$112,091.00 and from Dew-El in an amount not to exceed \$75,001.40 utilizing 2021 Bond funds. [Attachment E]

- Network Equipment Upgrades: Director Powers and/or CTO Thelen reviewed the purchase request for network equipment upgrades.

Moved by Mark Woltman, supported by Linda Falstad, that the Board of Education approve the purchase of network equipment upgrades from Moss in an amount not to exceed \$28,645.00 utilizing the Building & Site Sinking Fund. [Attachment F]

- Door Replacements for Maplewood: Director Powers reviewed the purchase request for replacement doors at Maplewood.

Moved by Mark Woltman, supported by Diane Ybarra, that the Board of Education approve the purchase of replacement doors and frames for Maplewood from Grand Valley Glass in an amount not to exceed \$67,195.00 utilizing the Building & Site Sinking Fund. [Attachment G]

- Business Office Payroll Transition: Director Powers provided an update on the transition to a new payroll specialist, sharing some of the challenges being faced and the plan to adapt business practices to avoid future challenges.

Associate Superintendent of Human Resources Report: Superintendent Cassidy provided an update on the following:

- Vacancies and Postings Update
- New Hires

Superintendent Report: Superintendent Cassidy provided an update on the following:

- Facility Master Plan/Strategic Planning Meeting
- Updated Bond Project Timeline
- Superintendent Goals

Other: The committee requested reports for Ludus from the business office.

Adjournment: The meeting adjourned at 5:07 p.m.

STRATEGIC PLAN FOCUS AREAS

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HUMAN SERVICES GOAL:

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C. EXECUTIVE COMMITTEE – The committee met on June 8, 2023.

Agenda Review and Roll Call: The meeting was called to order at 5:09 p.m.

Present:

Board: Trustees Colburn, Woltman, and Ybarra

Administration: Superintendent Cassidy and Director Craner (first 15 minutes)

Public Comments: There were no public comments.

Superintendent Updates:

- a. MHSAA Membership Resolution for Renewal: Superintendent Cassidy brought forward the MHSAA membership resolution for consideration at the regular meeting of the Board in June.

Moved by Diane Ybarra, supported by Chris Arendshorst, that the Board of Education approve the 2023-2024 MHSAA Membership Resolution as presented. [Attachment H]

- MASB Membership Renewal: Superintendent Cassidy will bring forward the MASB membership renewal for consideration at the regular meeting of the Board in June.

Moved by Diane Ybarra, supported by Linda Falstad, that the Board of Education approve the MASB Membership renewal as presented.

- Staffing and Personnel Updates: Superintendent Cassidy provided an update.
- Superintendent Contract: Superintendent Cassidy presented an updated contract for review.

Social Media Litigation: Superintendent Cassidy provided information to the committee. The resolution will be brought forward at the regular June board meeting.

Superintendent Cassidy recommends that Holland Public Schools join a nationwide litigation effort against Facebook, Instagram, Snapchat, Tik-Tok, and other social media platforms. The lawsuit asserts that social media companies targeted minors to maximize profits despite knowing the severe detrimental effects excessive social media use causes to minors. Research confirms that social media use is associated with increased rates of depression, anxiety, eating disorders, suicide, and property damage. The social media litigation seeks monetary compensation for past damages incurred by schools related to the social media epidemic created by the defendants, as well as anticipated future damages.

Moved by Diane Ybarra, supported by Linda Falstad, that the Board of Education approve the Social Media Litigation Resolution as presented. [Attachment I]

Study Session Agenda Construction: Committee members planned the agenda for the June Study Session Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive Committee, and matters arising.

Other: Superintendent Cassidy provided information on the following surveys:

- Before & After School Care
- Learning Styles

- Strategic Plan

Adjournment: The meeting adjourned at 6:04 p.m.

STRATEGIC PLAN FOCUS AREAS

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FINANCE AND OPERATIONS GOAL:

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HUMAN SERVICES GOAL:

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D. BOARD STUDY SESSION – The committee met on June 12, 2023.

Agenda Review and Roll Call: President Colburn will welcome all participants and call the meeting to order at 6:00 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Falstad, Woltman, and Ybarra

ADMINISTRATION: Superintendent Cassidy and Associate Superintendents Pennington and McCloud, and Chief Financial Officer Powers

Public Comments: There were no public comments.

Opportunity Thrive: Bekah Schipper from Opportunity Thrive shared the data from the Personal Wellness Inventory with the board and suggested next steps for supporting staff

Annual Bullying Report to Board: Superintendent Cassidy provided an annual report to the Board of the number of reports of bullying in the district for 2022-2023 per state definition and reporting guidelines.

Committee Reports:

a. Teaching for Learning Committee: The committee provided an update from the meeting on June 5, 2023.

b. Finance & Property Committee: The committee provided an update from the meeting on

June 8, 2023.

- c. Executive Committee: The committee provided an update from the meeting on June 8, 2023.
 - Resolutions that will be brought to the regular board meeting will be:
 - Participation in a class action lawsuit against Social Media platforms
 - MASB membership renewal
 - MHSAA membership renewal
- d. HEA communications Update: President Colburn and Trustee Arendshorst provided an update on the HEA Communications meeting from May 25, 2023.

GRCC Discussion: Board Members discussed the possibility of supporting a millage that would provide in-district tuition to residents of the 49423 attendance zone. A recommendation for Model Communities to complete another survey.

Board Meeting Agenda Construction: Board Members planned the agenda for the June 19, 2023 Board Meeting.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 7:35 p.m.

- VIII. CONSIDERATION OF HEA MASTER AGREEMENT:** Superintendent Cassidy brought forward a recommendation for the ratification of the HEA Master Agreement as presented August 14, 2023 - August 14, 2025.

Moved by Diane Ybarra, supported by Chris Arendshorst, that the Board of Education ratify the Master Agreement with the Holland Education Association as presented August 14, 2023 - August 14, 2025.

Roll Call Vote:

Ayes: Arendshorst, Colburn, Falstad, Mulder, Woltman, and Ybarra

Nays: None

Abstain: Trustee Marroquin abstained due to a conflict of interest.

The motion was approved 6-0.

- IX. CONSIDERATION OF HMMAA AGREEMENT:** Superintendent Cassidy brought forward a recommendation for the approval of the Holland Middle Management Administrators Agreement as presented.

Moved by Lois Mulder, supported by Mark Woltman, that the Board of Education approve the HMMAA Agreement as presented.

Roll Call Vote:

Ayes: Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

X. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS

1. Superintendent Open Office Hours: Superintendent Cassidy announced open office hours for 2023-24 will begin in September. More information will be posted on the district's website in August. If you would like to reach Superintendent Cassidy please email him: ncassidy@hollandpublicschools.org.
2. School of Choice Window: Superintendent Cassidy announced the non-resident School of Choice window June 1-30, 2023.
3. Current Legislative Initiatives: Superintendent Cassidy shared information on recent legislative action.

Pre-Labor Day start

This week the House Education Committee voted unanimously to remove the restriction on school starting before Labor Day. Many of you already begin before the holiday, but with a waiver. While this is mostly paperwork and perfunctory, the issue has long been something that the education community has worked on. Far from finished, the unanimous vote does signal an easier path toward the governor's desk than in previous sessions.

Evaluations

In a joint House and Senate Education meeting Tuesday, a number of bills related to teacher and administrator evaluations will be introduced.

- SB Sen. Polehanki's bill will:
 - o Eliminate student growth as a requirement from teacher evaluations
 - o Change the rating categories from four to three- eliminating highly effective and renaming them
 - o Make it so that teachers who receive three consecutive "effective"s (new highest category) can be evaluated tri-annually. For administrators this is bi-annually, and
 - o Add a provision that allows for teachers to ask for arbitration on a second consecutive evaluation where the teacher scored "needs improvement.
- Rep. McDonald Rivet's bill will:
 - o Amend the rating categories in the Teacher Tenure Act to reflect the new rating categories in the School Aid Act.

XI. OTHER: No other items were discussed.

XII. ADJOURNMENT: President Colburn adjourned the meeting at 6:26 p.m.

Approved as presented: _____
Linda Falstad, Secretary