APPROVED MINUTES OF THE REGULAR MEETING
OF THE
HOLLAND BOARD OF EDUCATION

The School District of the City of Holland
Ottawa County, Michigan
January 18, 2021

I. CALL TO ORDER - ROLL CALL - WELCOME – President Meyer welcomed all online attendees and called the meeting to order at 7:00 p.m.

- The meeting was conducted via Zoom in accordance with SB 1246 and the ability to work within the state-ordered guidelines from the Michigan Department of Health and Human Services regarding in-person gatherings.
- Community Members participated online by joining the meeting via Zoom at https://us02web.zoom.us/j/87484036697?pwd=TXhFMHJ6Vk1mY3FtY0E0c1k4TytHdz09
- The process for participating during the public comment session was completed by any interested party sending a chat to Superintendent Davis via the chat room in the identified link above. The individual needed to submit first and last name, address, and topic for comment.

ROLL CALL

BOARD: Virtual Attendance: Trustees Colburn, Falstad, Marroquin, McKay, Meyer, Woltman, and Ybarra

ADMINISTRATION: Virtual Attendance: Superintendent Davis, Deputy Superintendent Sherwood, Associate Superintendents Headley-Nordman and Stolz, Director Craner, and Administrative Assistant Kooiker (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA
   1. Regular Business Meeting of January 18, 2021
   2. Consent Agenda for January 18, 2021

B. APPROVAL OF MINUTES
   1. December 21, 2020, Regular Business Meeting
   2. December 21, 2020, Organizational Meeting

Moved by Mrs. Colburn, supported by Mrs. Ybarra, that the Board of Education approve the Consent Agenda for January 18, 2021.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, Marroquin, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion was unanimously approved.

IV. PUBLIC COMMENTS:

- Catherine Ristola Bass, 652 Central Avenue.
  Mascot name suggestion. Catherine suggested we ask the Grand Traverse Band of Ottawa & Chippewa Indians who lived here prior to the Dutch settlers, their opinion on the inclusivity of the current mascot. Resources were provided for follow-up.

V. HOLLAND HIGH SCHOOL SENATE: Student Senate President Diamante Balcazar provided an update to the Board. Student Senate has been working on ideas for our seniors last day and the senior march. Superintendent Davis shared a video highlighting Diamante's advice for the incoming class of 2033.

VI. EXTENDED CONTINUITY OF LEARNING PLAN RECONFIRMATION: Superintendent Davis and Associate Superintendent Stolz provided a review of how instruction is being delivered during the 2020-2021 school year, additional assurances, and a review of weekly 2-way interaction rates for the past month as required by law Sec. 98a(1)(c). [Attachment A]

Moved by Mr. McKay, supported by Mr. Woltman, that the Extended Continuity of Learning Plan be approved as presented.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, Marroquin, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion was unanimously approved.

VII. PERSONNEL REPORT AND/OR RECOMMENDATIONS: Deputy Superintendent Sherwood recommended the following personnel action:

A. Resignation:

- Meghan Kosters, Family and Consumer Science Teacher, HHS, effective January 18, 2021.

Moved by Mrs. Falstad, supported by Mrs. Ybarra, that the Board of Education approve, with regret, the resignation of Meghan Kosters.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, Marroquin, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion was unanimously approved.

B. Administrative Retirement/Resignation:

- Dr. Brian Davis, Superintendent of Schools, effective June 30, 2021.

Moved by Mr. Marroquin, supported by Mrs. Falstad, that the Board of Education approve, with regret, the retirement/resignation of Dr. Brian Davis.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, Marroquin, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion was unanimously approved.

C. Administrative Hire:
- Taran McZee, Director of Equity and Inclusion, effective March 1, 2021.

Moved by Mr. Woltman, supported by Mrs. Falstad, that the Board of Education approve the administrative hire of Taran McZee, with a contract through June 30, 2022.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, Marroquin, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion was unanimously approved.

VIII. BOARD STUDY SESSION I/II REPORTS AND/OR RECOMMENDATIONS

A. STUDY SESSION I – Trustee Colburn reported on the January 4, 2021, Study Session I Meeting.

VISION STATEMENT
Holland Public Schools
The Choice for Educational Excellence
Compassionate Staff, Leading Edge Programs, Committed Community
Right for Me

MISSION STATEMENT

Embrace, Engage, and Empower each student for success in an ever-changing world.

https://us02web.zoom.us/j/87484036697?pwd=TXhFMHJ6Vk1mY3FtY0E0c1k4TytHdz09
Meeting ID: 874 8403 6697
Passcode: Ep74zi

Agenda Review and Roll Call: President Meyer welcomed all online participants and called the meeting to order at 5:31 p.m.

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- The process for participating during the public comment session was completed by any interested party sending a chat to Superintendent Davis via the chat room in the identified link above. The individual needed to submit first and last name, address, and topic for comment.

Present: Trustees Colburn, Falstad, Marroquin, Meyer, McKay, and Ybarra

Excused: Trustee Woltman

Administration: Superintendent Davis, Deputy Superintendent Sherwood, Associate Superintendents Headley-Nordman and Stolz, and Director Craner

Public Comments: There were no public comments.

Return to Learn Plan Update: Superintendent Davis provided an update on the status of COVID-19 in the community and the District's return to school.

- MHSAA Update - Athletic Director Farkas provided an update on the conclusion of fall sports, tournaments (swimming/diving) as well as plans for the Winter sports schedules and protocols required.

Director of Equity and Inclusion Update: Superintendent Davis provided an update on the selection process for a Director of Equity and Inclusion.

Fall STAR Benchmark Comparison Data Review: Superintendent Davis and Associate Superintendent Stolz reviewed STAR benchmark data comparing student achievement in reading and math. Given the amount of in person instructional time in 2019-2020, the impact of summer slide, and remote/online learning, unfortunately we have seen a declining impact in student proficiency in both reading and math overall across the grades. A full report will be provided in February as required by Executive Order and Return to Learn Plan reporting requirements.

Other:

- Legislative Update: Superintendent Davis provided an update on legislative matters that were addressed during lame duck impacting schools and thanked our local legislators-Representatives Lilly and Slagh for specific actions that addressed local needs.
- Superintendent Report: Superintendent Davis shared with the Board and community his intent to retire/resign from the district effective June 30, 2021. A public statement was shared.

Adjournment: The meeting adjourned at 6:38 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:
Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:
Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

FINANCE AND OPERATIONS GOAL:
Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

HUMAN SERVICES GOAL:
Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

B. STUDY SESSION II – Trustee Ybarra reported on the January 11, 2021, Study Session II Meeting.

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- The process for participating during the public comment session was completed by any interested party sending a chat to Superintendent Davis via the chat room in the identified link above. The individual needed to submit first and last name, address, and topic for comment.

Present: Trustees Colburn, Falstad, McKay, Meyer, Woltman, and Ybarra
Absent/Excused: Trustee Marroquin
Administration: Superintendent Davis, Director Craner, Deputy Superintendent Sherwood, Director Powers, and Supervisor Plooster.

Guest: Jeff Hoag-GMB Architects & Engineers

Public Comments: There were no public comments.

Finance & Property

- Financial Reports for December 2020: Director Powers reviewed the general fund budget to actual report and the capital project listing report for the month of December.
- General Fund Budget Amendment: Director Powers discussed the proposed General Fund budget amendment. Board action will be requested at the January regular Board meeting

Moved by Mrs. Ybarra, supported by Mrs. Colburn, that the Board of Education approve the 2020-21 General Fund Budget Amendment Resolution as presented. [Attachment B]

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, Marroquin, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion was unanimously approved.

Facility Master Planning**:** Superintendent Davis, Deputy Superintendent Sherwood and Director Powers continued the discussion regarding facility master planning. Discussion focused on administrative recommendations for the architect/engineer firm and construction management firm for the proposed bond issue as well as the final application with the Michigan Department of Treasury.

Moved by Mr. McKay, supported by Mrs. Ybarra, that the Board of Education approve the selection of GMB Architects & Engineers as the architectural firm to assist the district with the pre-bond development and post bond design/implementation for the May, 2021 bond, with specific negotiation of service/contract fees to be determined.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion passed 6-0.

Moved by Mrs. Colburn, supported by Mrs. Falstad, that the Board of Education approve the selection of Owen-Ames-Kimball Co. (O-A-K) as the construction management firm to assist the district with the pre-bond development and post bond design/implementation for the May, 2021 bond, with specific negotiation of service/contract fees to be determined.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion passed 6-0.

- Bond Update: Superintendent Davis, Deputy Superintendent Sherwood and Director Powers updated the Board regarding the pre-qualification meeting with Treasury (1/5/21) and the formal application process moving forward.

Moved by Mr. Woltman, supported by Mrs. Ybarra, that the Board of Education approve the Application for Preliminary Qualification of Bonds as presented, and that the board secretary execute and cause the application to be filed with the Michigan Department of Treasury.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion passed 6-0.

Deputy Superintendent Report

- Personnel/Department Report

  i. Families First Coronavirus Response Act (FFCRA) Leave Extension: Dr. Sherwood provided an update on the use of sick time related to COVID-19 and options for use of sick leave moving forward.

Moved by Mrs. Falstad, supported by Mr. McKay, that the Board of Education not approve the FFCRA Leave Extension through March 31, 2021.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, McKay, Meyer, Woltman, and Ybarra
Nays: None

The motion passed 6-0**.** A request was made by Trustee Woltman for reporting updates on the use of sick time at the BSS#2 in February and March, 2021.

- Status of current building projects: Dr. Sherwood provided an update on the status of current building projects.
- COVID-19 Dashboard: Dr. Sherwood provided an update on the current weekly COVID-19 Dashboard.

Holland Education Foundation Report: Trustee Colburn reported that there was no meeting in December and that HEF had not yet met for the month of January.

Board Meeting Agenda Construction: Board Members planned the agenda for the January 18, 2021 Board Meeting.

Closed Session: The Board of Education entered into closed session at 7:24 p.m. under the Open Meetings Act for the purpose of the Evaluation of the Superintendent.

Moved by Mrs. Colburn, supported by Mrs. Falstad, that the Board of Education enter into closed session under the Open Meetings Act , 1976 PA 267; MCLA 15.261 for the purpose of discussing the evaluation of the superintendent.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion passed 6-0.

Return to Open Session: The board returned to open session at 8:03 p.m.

Superintendent Contract 2021: President Meyer made a recommendation for the final compensation of Superintendent Davis in accordance with his 2020-2024 contract for benefits earned, retirement/resignation from the District, and highly effective rating for 2020.

Moved by Mrs. Falstad, supported by Mrs. Ybarra, that the Board of Education approve paid sick leave days under paragraph 19 as presented for 45 unused days that may be paid, in addition to a ½ percent salary increase.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion passed 6-0.

Succession Planning: President Meyer facilitated a discussion with regard to succession planning/hiring of a new superintendent.

Other:

MASB Board of Directors Nomination: Trustee Ybarra submitted her interest to be considered as an applicant on the MASB Board representing Region 3.

Moved by Mr. Woltman, supported by Mr. McKay, that the Board of Education approve the application of Diane Ybarra as a candidate to represent Region 3 on the MASB Board of Directors.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion passed 6-0.

Adjournment: The meeting adjourned at 8:28 p.m.

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IX. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS

1. Superintendent Open Office Hours: Superintendent Davis announced phone in open office hours scheduled for Tuesday, January 26, 2:00 – 3:00 pm. Callers may call 494-2000 to talk with the superintendent. If you would like to reach Dr. Davis please email him at bdavis@hollandpublicschools.org

2. HPS Honors Dr. Martin Luther King Jr Day - MLK Day – Today, January 18, 2021, is Dr. Martin Luther King, Jr. Day. In honor and recognition of the legacy of this great man, Holland Public Schools was not in session for students so that they could participate in activities available throughout the community through service and learning.

3. National School Board Recognition Month: Superintendent Davis thanked the HPS Board of Education for their continued work and leadership in the Holland Community.

4. COVID-19 Safety Procedures/Protocol/Dashboard: Dr. Karen Sherwood provided an update on the District's efforts to continue to provide a safe, secure, and predictable learning environment for staff and students.

5. Current Legislative Initiatives: Superintendent Davis shared information on recent legislative action.

   This week in Lansing was the opening day of the 101st Legislature. On Wednesday and Thursday, the House and Senate returned to Capitol to begin their work.

Consensus Revenue Estimating Conference
There is roughly $1 billion on the balance sheet that can be utilized for next year's School Aid Fund budget. The natural question is "how is this possible?"

Our economy has fared better than our state has previously projected due to significant federal stimulus. In addition, the SAF received a boost in revenue last year -- $712 million in Coronavirus Relief Funds and $350 million of the state's rainy day fund. By using those revenues during last year's budget, we preserved revenues in the SAF that can be used for this year's budget.

Worth noting, the Governor is required by law to present a budget within 30 days of the January Consensus Estimating Conference. The process now begins at the state level to allocate supplemental federal funds to put together a 2022 fiscal budget.

X. CONSIDERATION OF PETITION FOR REINSTATEMENT: Superintendent Davis brought forward the following recommendation for reinstatement with action taken this evening.

Moved by Mr. Woltman, supported by Mrs. Colburn, that the Board of Education approve the recommendation for the reinstatement of Student 0113210830.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, Marroquin, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion was unanimously approved.

XI. OLD BUSINESS:

A. Dutch Mascot Community Conversation: Board members continued the discussion on the means to engage the community in a conversation on the inclusiveness of the DUTCH mascot and alignment with core district values.

Discussion included: funding, additional RFP, and the role of our Director of Equity & Inclusion. Superintendent Davis highlighted recent survey data from students at HHS/HEC/HVRT.

Moved by Mrs. Ybarra, supported by Mr. Marroquin, to table the decision on using WMCAT until March 15, 2021. This was previously tabled on December 21, 2021.

Roll Call Vote:
Ayes: Trustees Colburn, Falstad, Marroquin, McKay, Meyer, Woltman, and Ybarra
Nays: None
The motion was unanimously approved.

XII. ADJOURNMENT: President Meyer adjourned the meeting at 8:36 p.m.

Approved as presented: _____
Linda Falstad, Secretary