

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE
HOLLAND BOARD OF EDUCATION**

**The School District of the City of Holland
Ottawa County, Michigan
January 16, 2023**

- I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 6:00 p.m. in the District Administration Office, Board Training Room, 320 West 24th Street.
- The meeting was broadcast via Zoom at this link:
<https://us02web.zoom.us/j/82733637188?pwd=ck1nYkFaOS9CSW1BMHIDL3hoVXZXUT09>.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

ADMINISTRATORS: Superintendent Cassidy, Associate Superintendents McCloud and Pennington, Assistant Director Clawson, and Administrative Assistant Kooiker (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA

1. Regular Business Meeting of January 16, 2023
2. Consent Agenda for January 16, 2023

B. APPROVAL OF MINUTES

1. December 19, 2022, Regular Business Meeting
2. January 9, 2023, Annual Organizational Meeting

Moved by Diane Ybarra, supported by Tim Marroquin, that the Board of Education approves the Consent Agenda for January 16, 2023.

Roll Call Vote:

Ayes: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

IV. HOLLAND HIGH SCHOOL SENATE

Student Senate President Libby LeFebre provided an update to the Board.

- Snow Coming & Spirit Week
- Kindergarten Enrollment Week
- PBIS Involvement
- MLK Event

V. HPS CELEBRATES

National School Board Recognition Month: Superintendent Cassidy thanked the HPS Board of Education for their dedication to Holland Public Schools and this community. He is honored to serve this board of individuals who care deeply about our students and invest a great deal of time and energy outside of our regular meeting schedule to stay connected. Over the last few weeks he has seen every

single board member at different student events. Basketball games, wrestling meets, concerts, staff meetings, community events, you can always count on our school board members being there, cheering on our kids, supporting our community, and being approachable. Holland Public is fortunate to have such a caring and invested board. Happy Board Appreciation Week!

VI. PUBLIC COMMENTS

- Lora Kleinsasser, 3697 Elm Ridge Drive, Holland, MI 49424. Thanked the board and appreciated that HPS was not in session so she had the opportunity to attend and celebrate the MLK event with her children and HPS.

VII. PERSONNEL REPORT AND/OR RECOMMENDATIONS

Associate Superintendent Pennington recommended the following personnel action:

A. Hiring:

- **Amber Averill**, District Occupational Therapist, effective January 9, 2023.

Moved by Linda Falstad, supported by Diane Ybarra, that the Board of Education approves a probationary contract to: Amber Averill.

Roll Call Vote:

Ayes: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

VIII. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS

A. BOARD STUDY SESSION – The committee met on January 9, 2023.

Agenda Review and Roll Call: President Colburn welcomed all participants and called the meeting to order at 6:13 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

ADMINISTRATORS: Superintendent Cassidy and Associate Superintendent Pennington

Public Comments: There were no public comments.

Committee Reports:

a. Finance & Property Committee: No meeting in January.

- Board Resolution to adopt a 457 (b) Plan Document. Board action will be requested at the regular board meeting on Monday, January 16, 2023.

Moved by Chris Arendshorst, supported by Mark Woltman, that the Board of Education does hereby adopt the 457 (b) Plan which will, at all times, conform to the requirements of Section 457(b) of the Internal Revenue Code and applicable regulations. [Attachment A]

Roll Call Vote:

Ayes: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra
Nays: None
The motion was unanimously approved.

- b. Teaching for Learning Committee: No meeting in January.
- c. Executive Committee: No meeting in January.
- d. Holland Educational Foundation Report: Trustee Falstad provided an update.
- e. HEA communications Update: No meeting in December.

Policies for First Reading: Superintendent Cassidy submitted the following policies for first reading:

- Policy 6108 Authorization to Use Electronic Fund Transfers and Automated Clearing House Arrangements (New)
- 6460 Vendor Relations (Revised)
- Policy 6700 Fair Labor Standards Act (FLSA) (Revised)
- Policy 7440.03 Small Unmanned Aircraft Systems (New/Revised)

Superintendent Updates:

- Transportation Updates
- Facility Updates
- MLK Event on 1/16/23

Board Meeting Agenda Construction: Board Members planned the agenda for the January 16, 2023 Board Meeting.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 6:53 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation

IX. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS

1. Superintendent Open Office Hours: Superintendent Cassidy announced open office hours scheduled for Thursday, February 2, 8:00 a.m., at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy will host open office hours on the first Thursday of each month at 8:00 a.m. If you would like to reach Superintendent Cassidy please email him: ncassidy@hollandpublicschools.org.
2. HPS Honors Dr. Martin Luther King Jr Day - MLK Day – Today, January 16, 2023, is Dr. Martin Luther King, Jr. Day. In honor and recognition of the legacy of this great man, Holland Public Schools was not in session for students so that they could participate in activities available throughout the community through service and learning. Here is a list of the Essay Winners – Why Can't We Wait?
 - Amiyah Guys
 - Hannah Maginnis
 - Lauren Hofland
 - Emmett Book
 - Yanyssa Ochoa
3. Current Legislative Initiatives: Superintendent Cassidy shared information on recent legislative action.

Superintendent Cassidy had the pleasure of meeting with Ottawa Area Superintendents and West Michigan legislators. Chris Glass from Education Advocates of West Michigan presented on Legislative priorities for the 23-24 session.

Continue Implementation of a student-centered funding formula as outlined by the School Finance Research Collaborative.

It has become more widely accepted that a student-centered formula is necessary to ensure schools receive the necessary resources to provide each student with the individualized support and resources they need to succeed. When each student has the necessary support, they can fulfill their full potential.

Education Advocates presented the following need to be done:

- Increasing foundation grant to \$10,421
- Fully funding special education
- Additional 35% funding for at-risk students
- Increased support for English learner students
- Provide categorical support for transportation
- Provide additional support for Career Technical Education

Discussion regarding the importance of student-centered funding without restrictive categoricals.

Other asks:

- Streamline teacher and administrator evaluation
- Amend the “Read by Grade 3” law
- Transition to a single school accountability system
- Provide flexibility in the Michigan Merit Curriculum (Alg. II)
- Expand Opportunities for Career Technical Education and work-study
- Continue efforts to develop educator work force.

4. Strategic Plan Update: Superintendent Cassidy provided a strategic plan update.

5. Recommendation to amend Superintendent Cassidy’s contract language.

Moved by Lois Mulder, supported by Linda Falstad, that the Board of Education amend Superintendent Cassidy’s contract language under Section 7, Base Compensation for annual increase to include “not to exceed 2%” so it reads:

For each succeeding fiscal year of this Agreement (July 1 through June 30), the annual base salary will increase by a minimum of the average % increase to salary received by tenured teachers with the Holland City School District for such related fiscal term, *not to exceed 2%*.

Roll Call Vote:

Ayes: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

X. AUTHORIZATION TO ENTER CLOSED SESSION:

A. The board entered into closed session at 6:15 p.m. for the purpose of considering a written opinion letter from Clark Hill, PLC.

Moved by Linda Falstad, supported by Diane Ybarra, that the Board enter into Closed Session under Section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure. The purpose of the closed session will be for the Board to consider a written opinion letter from Clark Hill, PLC that is exempt from discussion or disclosure under the attorney-client privilege.

Roll Call Vote:

Ayes: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

The board returned to open session at 6:54 p.m.

Moved by Diane Ybarra, supported by Linda Falstad, to approve the Holland Public Schools teacher’s Resignation Agreement between the teacher and the Board, as presented.

Roll Call Vote:

Ayes: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

Nays: None

The motion was unanimously approved.

XI. OTHER: No other items were discussed.

XII. ADJOURNMENT: President Colburn adjourned the meeting at 6:55 p.m.

Approved as presented: _____
Linda Falstad, Secretary