

Easy steps for editing your teacher web page.


1. Add **/cs** after www.hollandpublicschools.org
2. Type in your username (usually your first initial and last name)
3. Type in your password (usually groupwise password)
4. Hit login or press enter

5. Click on **editor** 

6. Click on **search articles** 

7. Find your name in the **article author** field

8. Click **search**

9. Click on the edit art. icon that looks like a piece of paper and a pencil. 

10. Wait for Java to load, then click run, or trust, or whatever the positive is.

11. Change the text to what you want it to say.

12. Scroll down to the bottom.

13. Click submit article.

14. You are done.

Central Services Login

E-mail:

Password:

